

THE TOWNSHIP OFFICIALS OF ILLINOIS

# Perspective

October 2022

## Back In Person!

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### Township Government

## TOI Annual Educational Conference

November 13-15, 2022

Crowne Plaza, Springfield, Illinois

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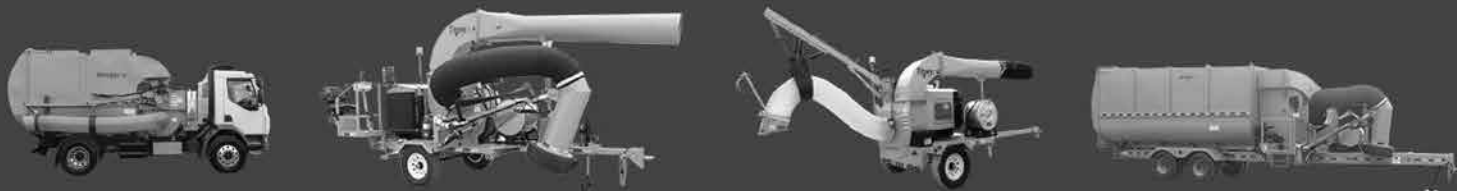


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Fax: 217-744-7419

Web Site: [www.toi.org](http://www.toi.org)

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The **Township Officials of Illinois**, organized in 1907, serves as a resource center for state and federal legislative agencies, as well as its member townships. The organization's attention to and involvement with the legislative process enables it to exert influence on behalf of its member units, as well as to report to them on decisions which affect their functioning.

In addition to offering information and guidance, **TOI** promotes and supports strong township government in the State of Illinois. To that end, it offers a series of continuing education programs designed to provide a sense of responsibility, assurance, dedication and unity.

**TOI** recognizes that offering service benefiting the citizens and taxpayers of Illinois requires the representation of diverse constituencies. Its Board of Directors is structured to accommodate that purpose, as are its respective divisions.

The organization provides leadership for the continuation and effectiveness of strong grassroots government in the state. Through education, dedication and unity, **TOI** has achieved and surpassed the goals of its founders and provides leadership for grassroots government in the 21st Century.

**Subscription Rates** TOI membership automatically provides a subscription for all elected township officials. Subscription rate is \$25.00 per year. Single issues are \$5.00.

**Graphic Design** KK Stevens Publishing Co., Astoria, IL.

**Article Submission** Address all article submissions to Kayla Jeffers. **Deadline:** Copy is due by the tenth day of the month preceding the issue in which the article will appear. Send all article submissions to Township Officials of Illinois, 3217 Northfield Drive, Springfield, IL 62702 or e-mail [kayla@toi.org](mailto:kayla@toi.org). Telephone 217-744-2212 Fax 217-744-7419.

**Advertising** Address all display advertising and Professional Directory inquiries to Kayla Jeffers.

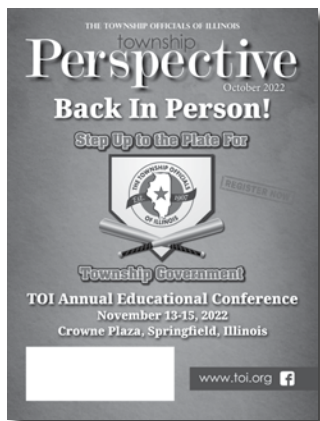
**Deadline:** Both display and directory ads are due by the first day of the month preceding the issue in which the ad will appear. Send all ads to Township Officials of Illinois, 3217 Northfield Drive, Springfield, IL 62702. Telephone 217-744-2212.

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THE TOWNSHIP OFFICIALS OF ILLINOIS

# township Perspective

October 2022 • Vol. 24 • No. 5



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Register for the 115th Annual Educational Conference November 13-15! See the schedule on page 13.

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## Editorial staff

**Editor** Jerry B. Crabtree

**Associate Editor** Kayla Jeffers

# Coming Events

2022

Oct. 10	TOI Closed – Columbus Day
Oct. 12	Lunch & Learn Webinar
Oct. 20	Professional Development 3
Nov. 11	TOI Closed – Veterans Day
Nov. 12	GATI Event – Springfield
Nov. 13-15	115th Annual Educational Conference
Nov. 24	TOI Closed – Thanksgiving
Nov. 25	TOI Closed – Day After Thanksgiving
Dec. 23	TOI Closed – Christmas Eve (observed)
Dec. 26	TOI Closed – Christmas (observed)
Dec. 30	TOI Closed – New Year's Eve (observed)

Emails are sent to alert our officials on pending legislation that impacts township government. Please make sure that if you wish to receive these alerts, the TOI office has your correct email address.  
Thank you for your help!

## Advertising Gets Results

### Township Perspective ads get results!

Advertisements in *Township Perspective* reach over 11,000 readers across Illinois every month.

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- More than 11,000 township/road district officials
- More than 605 miscellaneous subscriptions (including state and federal agencies, township staff, news media, and libraries)
- 177 state legislators and 21 U.S. Senators and Congressmen

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Email: [jodyb@rbpro1.com](mailto:jodyb@rbpro1.com)



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# From the **Executive Director's Desk**

By Jerry B. Crabtree

TOI Executive Director



**T**OWNSHIP GOVERNMENT in Illinois has been providing services efficiently in 85 of Illinois 102 counties for decades. Abolishing or consolidating townships does eliminate vital services and citizens lose the form of government in their communities most responsive to their needs. Township government continues today to be the people's government providing the statutorily set primary township services of property assessment, road, and bridge maintenance (road district) and general assistance efficiently.

The consolidation of Illinois Townships continues to surface annually. As we look at the size of local government in Illinois and the number of units of government there is cause for concern. However, the rhetoric continues to send a message that the consolidation of townships regardless of the services and benefits to the community they serve results in significant savings to Illinois taxpayers. The association strongly disagrees.

Savings is relative in the calculation as the average percentage of property tax paid by residents for the statutory services provided by township government is three percent or less. If the percentage is higher, it is because the community residents have requested and agreed to a higher percentage for the services provided by the township.

Duplication of services is often defined differently. The interpretation of what is considered as duplicative could be applied jointly to the village, county, and municipal structure as well. The primary concern that the association has maintained consistently is that the decision be permissive or left to the voters (general served public) to decide. The evolution of the needs of local government and delivery may need to be the target and not a single unit among the structure of local government.

The Township Officials of Illinois secured a study in 2012 and updated in 2017 on the value of township government. Wendell, Cox, PhD. validates that the most cost-effective unit of government taking into consideration the services provided is that of township government among all local governments. You can view the Wendell Cox reports on our website at [www.toi.org](http://www.toi.org).

The association maintains the position that if consolidation reduces fiscal strain, improves accountability, has not impact on current services provided AND is preferred by the governed community it is relevant. Any consolidation proposal must conduct a fiscal analysis and ensure that additional staff and resources are NOT needed to maintain the same level of services. The pause is that no one wants to pay for the economic analysis to provide the justification whether supported or not for a recommended consolidation. Why are townships always targeted among ALL the units of local government that exist in Illinois? Based upon percentage of property tax provided to township government (no more than 5%) will NOT solve the fiscal issues among local government nor sustain a substantial savings to taxpayers. There are multiple sources of property tax relief that may have a greater impact on the problem.

A referendum in Saline County is being proposed to consolidate all townships into the county commission form of government. Those behind the proposals indicate that it will save taxpayers one million dollars. The association strongly disagrees. In a county with 13 townships the consolidation to a central authority will, without a doubt, cause the county structure to seek additional staff to perform the services already in place that will exceed any proposed savings. This will alter the structure of county government from 13 to 3 commissioners. Further, the outlying areas of the counties (Rural Townships) will suffer with road and bridge maintenance as well as snow removal and other services. The intent does not meet the conclusion. The residents of Saline County in Southern Illinois must realize that such a consolidation has not been proven to be cost and service productive. To the residents of Saline County proposing such consolidation your suggestion indicates your lack of fiscal analysis regarding the impact it would have to residents of the rural areas. I would recommend that you look at the overall economic impact and ability of Saline County to provide the same level of services being provided effectively and efficiently by the 13 townships in place maintaining over 400 miles of road alone.

The Association monitors township consolidation efforts across the state of Illinois and have been

involved when consolidations make sense. I started working for the association in 2005 with 1432 townships among 85 of the 102 counties. We now serve 1426 so consolidations have occurred. Not all have been as successful as predicted but the voting public ultimately secured the question of making such consolidation. Our message is concise—make sure the evaluation of services and financial ability meet the intentions of the consolidation.

*Jerry B. Crabtree*  
[jerry@toi.org](mailto:jerry@toi.org)

## Does your township have a truck or other piece of equipment for sale?

Advertise your township equipment in *Township Perspective* for \$25, or \$75 with photo. Deadline is one month prior to publication. For more information, call Kayla at the TOI Office at (217) 744-2212, or e-mail at [kayla@toi.org](mailto:kayla@toi.org).



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# Member Services

By Brad Ruppert

TOI Director of Member Services



**F**ALL IS OFFICIALLY HERE! The leaves are changing, and the pumpkin spice lattes are flowing. Major League Baseball playoffs are here, and Football is in full swing. October 1st also marks my four-month anniversary as the Director of Member Services at TOI. Time flies, and it's been a busy and productive summer as we move closer to our November Fall Conference.

In my first four months, we've hosted Education Events in Mt. Sterling, Bloomington, Wood River, and Carbondale. We held our first Township Showcase Event in Maine Township (Cook County). I'm proud to say I've had the chance to meet a lot of our members and our interactions have been nothing but friendly, informative, and constructive. I've learned as much from you as I hope you've learned from me. I've met a lot of you in person and even more on the phone, which I am happy will continue.

I've noticed in my first four months that there are some days where we get one or two calls and some days when the phone doesn't stop ringing. There are unique questions that I've heard only once, and there are questions that I get daily. In this article, I am going to go over some of the frequently asked questions that I've noticed come up often.

**Question:** Our supervisor/clerk/trustee/road commissioner stepped down. What do we do next?

**Answer:** If it is within 60 days, an appointment must be made by the board. Any person appointed to fill a vacancy shall be a member of the same political party as the person vacating the office if the person vacating the office was elected as a member of an established political party. If that member is an independent and not affiliated with a political party, the appointment can be anyone who has lived in the township for 1 year and is a registered voter.

After 60 days if the vacancy remains, a special town meeting must be called, and electors select the replacement. (60 ILCS 1/60-5)

**Question:** Our highway commissioner isn't doing their job. How do we replace them?

**Answer:** Unless they are convicted of a felony, resign, or are removed by a court order, the only way to replace them is by the voters in the next election. They are elected by the voters to serve a full term. (605 ILCS 5/6-115)

**Question:** Can the township board tell the highway commissioner what to do?

**Answer:** No. A township road district is, in many aspects, a separate government entity. Neither the township board of trustees nor the township supervisor has any jurisdiction, or authority, over the highway commissioner and/or employees of the road district. The employees of the road district are subject to the directions and requirements set forth by the highway commissioner, not the township board. However, it has been demonstrated clearly that where the highway commissioner, the supervisor, the clerk and the township board work in harmony, the taxpayer usually benefits. (605 ILCS 5/6-112 c)

**Question:** Can the township board of trustees refuse to pay a legally incurred bill for the road district?

**Answer:** Yes. The township board has an obligation to approve all legally incurred bills to the extent that there is an appropriation in the road district budget for the expenditure and that the proper order for payment has been submitted by the highway commissioner and countersigned by the township clerk. The township board has an obligation to reject payment of any road district bills that are not legally incurred debts. (60 ILCS 5/6-201)

**Question:** Does the township have to do a CPA audit each year?

**Answer:** That depends on the amount of revenue that your township receives each year. If your township receives revenues in a fiscal year of less than \$850,000, including road funds, a CPA audit needs to be performed every four years. If your township

receives revenues of in a fiscal year of \$850,000 or more, you must have a CPA audit completed each year. Furthermore, a township receiving less than \$850,000 during a fiscal year must have all township accounts and records audited by a certified public accountant within six months after the end of each term of office of the township supervisor, or if there is a vacancy in the office of supervisor during a term of office. Additionally, an audit may be done by an independent auditing committee composed of three township electors. (60 ILCS 1/80-20)

# SURVEY



The 2023 Legislative Survey is out now! Use this QR code to access the survey (or by going to <https://www.surveymonkey.com/r/NT7TS2X>). Make sure to fill it out with what you think are important topics that need to be addressed legislatively by the Illinois

General Assembly in 2023. For more information, you can contact me at [brad@toi.org](mailto:brad@toi.org).



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Trailers, Snow Plows and Spreaders. We can make hydraulic hoses  
while you wait!!!



**Dump Bodies/Service Bodies**



**Gooseneck Platforms**



**Plows & Spreaders**

**Wet Kits**





# 2022 Professional Development Course 4

## Update on Cyber Liability and Ransomware & Other TOIRMA Hot Topics



The TOI Education Program is pleased to offer several Professional Development Courses in 2022 for township officials and staff. The fourth program of the year is **Thursday, October 20, 2022**, at the TOI Office in Springfield. The capacity is limited to 25 attendees; the cost is \$75 and includes lunch. The seminar is scheduled from 10am – 3pm to accommodate travel time.

These days, your inbox is filled with scam and phishing emails. Join Hunter Maskill to learn more about how protect your computer and yourself from cyberattacks. TOIRMA will also present on other hot topics to help protect you and your township.

**\*Deadline to register is Thursday, October 13, 2022\***  
**Please fill in all information below and print clearly.**

**Name:** \_\_\_\_\_

**Township Position:** \_\_\_\_\_

**County/Township:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City, State, Zip:** \_\_\_\_\_

**Phone/Email:** \_\_\_\_\_

**Registration is \$75/person OR \$25/person, depending on course type. Refunds cannot be given for any cancellations received after the deadline to register.**

**Payment method: Check or Credit Card. Please make checks payable to Township Officials of Illinois.**

**Credit Card (Visa / MasterCard only) Card Number:** \_\_\_\_\_ **Exp:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Return to the TOI office by fax at 217.744.7419, email to [kayla@toi.org](mailto:kayla@toi.org), or mail to 3217 Northfield Dr., Springfield, IL 62702.**

## Step Up to the Plate For



## Township Government

# Join Your Colleagues at the 115<sup>th</sup> TOI Annual Conference!

The 2022 TOI Annual Conference, *Step Up to the Plate for Township Government*, is almost here! Don't miss your final chance to register for this spectacular event with outstanding educational sessions, vendors, and networking opportunities.

On the following pages you will find the daily conference schedule, session descriptions and speaker information.

The deadlines for registration, ticket sales, and hotel reservations are fast approaching, so be sure to visit [www.toi.org](http://www.toi.org) to register today!

### REGISTRATION INFORMATION

The deadline for registration is **October 28th**. All registrations must be submitted online or postmarked (hardcopy forms) by this date.

On-site registration is available.

### REFUNDS

For those needing to cancel reservations, written notification must be received at the TOI Office by **October 14th** in order to receive a full refund. Cancellations received after this date will be refunded minus a \$20 cancellation fee. **No refunds will be given for cancellations received after October 28th.**

### SPECIAL EVENTS

- Exhibit Hall
- Welcome Back Reception
- Opening Session
- President's Reception
- Cocktails & Dueling Pianos
- Awards Breakfast
  - Award Breakfast tickets are still available for purchase until **October 28th**.
- Division Annual Business Meetings
- Annual Meeting/Closing Session

### DON'T FORGET!!

- October 5th — deadline for making hotel reservations, changes or cancellations
- October 14th — deadline for submitting written cancellations to TOI for **full** registration refund
- October 28th — deadline for registering for the conference and purchasing special event tickets
- October 28th — deadline for submitting written cancellation to TOI to receive **partial** registration refund

Officials wishing to have guests attend special events/meals with them, can purchase a **Guest Registration**. This registration allows guests attendance in the Exhibit Hall, breakfast & lunch on Monday, and Tuesday's sack lunch.

Don't forget — if you don't register for the Full Conference you **CANNOT** pick up your registration materials OR enter the exhibit hall on Sunday. We appreciate everyone's cooperation with following these guidelines. Name badges will be checked at the door.

### CONFERENCE APP

Download the Conference app to your smart phone or portable device prior to the Conference or stop by the registration desk for assistance. Visit iTunes or Play Store and download the **Guidebook** app. After installing the app, search the app for **Township Officials of Illinois** to use the TOI conference app on your mobile device or scan the QR code below to download it!



**IMPORTANT HOTEL INFORMATION –**  
**Please read carefully!**

Hotel room blocks are located at the Crowne Plaza, Holiday Inn Express, and Comfort Suites. As in the past, individuals must be registered to attend the Conference in order to be assigned hotel reservations. Conference registrants may make their reservation requests by using the Housing Form included in the magazine or online by going to the TOI website, [www.toi.org](http://www.toi.org). **Reservations must be made by midnight Wednesday, October 5th.**

**All hotel reservation changes or cancellations must be made by midnight Wednesday, October 5th.** Cancellations made after October 5th will result in forfeiture of one night's room and tax.

**Hotel assignments will be made October 17th.** Conference participants will receive a hotel assignment via email. No paper confirmations will be provided.

**\*\*Please note that not everyone from the same township will be assigned to the same hotel. All reservations will be based upon a first-come, first-served, and length and type of reservation basis as well as hotel availability.**

For questions regarding your reservation, please contact [teresa@toi.org](mailto:teresa@toi.org) or (217) 744-2212.

For questions on directions or general hotel information, please contact your assigned hotel directly **AFTER** you have received your hotel assignment confirmation.

Crowne Plaza – (217) 529-7777  
Holiday Inn Express – (217) 429-7771  
Comfort Suites – (217) 615-4445

**\*\*Please watch your email for your hotel assignment confirmation. Confirmations will be sent from the following email addresses. Please include these email addresses in your address book in order that your confirmation does not go into Spam.**

[guest.services@crowneplazaspringfield.com](mailto:guest.services@crowneplazaspringfield.com)  
[dsidwell@cpspringfield.com](mailto:dsidwell@cpspringfield.com)  
[hiefdspringfield@gmail.com](mailto:hiefdspringfield@gmail.com)

**Hotel Reservation Cancellation Reminder!!**

Any changes to or cancellations of hotel reservations for the Annual Educational Conference must be submitted by midnight Wednesday, October 5, 2022.

Reservations made online or by housing form must be changed or cancelled by emailing [teresa@toi.org](mailto:teresa@toi.org)

Hotel reservation requests will only be honored for those individuals who submit a Conference registration.

**ATTENDEES are responsible for cancelling your reservation request even if you do not submit a Conference registration. A deposit of one night's room and tax will be forfeited for all reservations not cancelled by October 5, 2022.**

Hotel reservation assignments will be made October 17, 2022.

**Do not call hotels before that date as they will not have finalized room assignments.**

**HOTEL PAYMENTS**

**All reservation requests must be guaranteed with a credit card.** Credit cards will not be charged until time of check-in, no-show, or cancellation after the deadline date of October 5th. Individuals or townships wishing to pay for hotel stays by check must guarantee the reservation by credit card and mail a check to the hotel where assigned.

If rooms are being paid for by credit card and individuals **will not have the credit card with them at time of check-in**, a Credit Card Authorization form must be submitted to the appropriate hotel prior to check-in. Credit Card Authorization forms available upon request from the hotel to which you are assigned.

# Township Officials of Illinois 115th Annual Educational Conference

## Advance Registration Form

### November 13–15, 2022

(Please use one form per delegate; if paying for multiple delegates with one check/credit card, please submit all forms together for accurate processing)

**EARLY BIRD Registration Deadline is August 1, 2022 | Advance Registration Deadline is October 28, 2022**

<b>SECTION I – REGISTRATION INFORMATION</b>  County: _____ Township: _____  Name: _____  Address: _____  City: _____ State: _____ Zip Code: _____  Phone: _____  Email: _____	<b>Township Position:</b> <input type="checkbox"/> Assessor <input type="checkbox"/> Attorney <input type="checkbox"/> GA Caseworker <input type="checkbox"/> Highway Commissioner <input type="checkbox"/> Senior Citizen <input type="checkbox"/> Supervisor <input type="checkbox"/> Tax Collector <input type="checkbox"/> Township Clerk <input type="checkbox"/> Trustee <input type="checkbox"/> Youth Committee <input type="checkbox"/> Other _____ (specify)
---	--

<b>SECTION II – REGISTRATION FEES</b>		
<b>MEMBERS</b>		
<b>EARLY BIRD Registrations received on or before August 1, 2022</b> Full Registration: \$175 Monday Registration Only: \$100 Tuesday Registration Only: \$85	<b>Registrations received on or before October 28, 2022</b> Full Registration: \$185 Monday Registration Only: \$110 Tuesday Registration Only: \$95	<b>On-site registration</b> Full Registration: \$225 Monday Registration Only: \$135 Tuesday Registration Only: \$125
<input type="checkbox"/> Full Registration <input type="checkbox"/> Monday Only Registration <input type="checkbox"/> Tuesday Only Registration		
<b>NON-MEMBERS</b>		
<b>EARLY BIRD Registrations received on or before August 1, 2022: \$240 per person</b> <b>Advance Registrations received on or before October 28, 2022: \$250 per person</b> <b>On-site Registrations: \$310 per person</b>		
Single-day registration includes admittance to non-ticketed activities occurring on that day ONLY. Monday only registrants MAY NOT attend Sunday or Tuesday events, and Tuesday only registrants MAY NOT attend Sunday or Monday events. Registration information may only be picked up on the day you have registered.		
<input type="checkbox"/> Full Registration <input type="checkbox"/> Monday Only Registration <input type="checkbox"/> Tuesday Only Registration		
<b>GUESTS <i>Does not include admission to education sessions</i></b>		
<b>EARLY BIRD Registrations received on or before August 1, 2022</b> Full Registration: \$85 Monday Registration Only: \$45 Tuesday Registration Only: \$30	<b>Registrations received on or before October 28, 2022</b> Full Registration: \$95 Monday Registration Only: \$45 Tuesday Registration Only: \$30	<b>On-site registration</b> Full Registration: \$110 Monday Registration Only: \$150 Tuesday Registration Only: \$40
<b>Guest Registration</b> <input type="checkbox"/> Full <input type="checkbox"/> Monday Only <input type="checkbox"/> Tuesday Only		
Name of guest as it should appear on badge _____		
Registration Fee (see all fees above).....\$ _____		
<b>Tickets must be ordered on or before October 28, 2022. Special event tickets will not be sold on-site.</b>		
_____ Awards Breakfast ticket – \$35.00 each.....\$ _____		
<b>TOTAL AMOUNT ENCLOSED</b> .....\$ _____		



### SECTION III – PAYMENT INFORMATION

Payment must accompany advance registration form and should include Registrations and Award Breakfast tickets. A \$3.50 credit card processing fee is added if using a credit card.

☐ Check Enclosed      ☐ Visa      ☐ MasterCard

Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Name on Card: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_

### SECTION IV – SPECIAL REQUIREMENTS

Please indicate any special requirements (dietary restrictions, handicap accessibility, interpreter, etc.) in this space or contact the TOI office. Special requirements can only be accommodated if requested at least two weeks in advance of Conference:

\_\_\_\_\_  
\_\_\_\_\_

### SECTION V – CANCELLATION POLICY & TICKET ORDER INFORMATION

Cancellations received by **October 14, 2022** will receive full refund.

Cancellations received from **October 14 to October 28, 2022** will receive a partial refund (\$20 administrative fee).

**NO REFUNDS** on cancellations received after **October 28, 2022**.

Registrations are transferable.

**Advance orders and pre-payment for all Award Breakfast tickets MUST BE RECEIVED by October 28, 2022 in order to meet facility meal guarantee requirements. Special event tickets will not be sold on-site.**

### SECTION VI – HOUSING

Hotel reservations will only be made through the Housing Bureau and only those individuals registered for the Conference by **October 5, 2022** will be assigned hotel reservations. Hotel reservations may be made online via a link on the TOI website, [www.toi.org](http://www.toi.org) or by submitting the Housing Form. The Housing Form is available in the *Township Perspective* or on the TOI website, [www.toi.org](http://www.toi.org). Reservations must be received by **October 5, 2022** and guaranteed with a credit card. Hotel assignment confirmations **WILL NOT** be emailed until the week of **October 21, 2022**. Read all of the Hotel Reservation Procedures in the *Township Perspective* or on the TOI website to make certain you comply with all requirements.

**Send this Registration Form to:  
Township Officials of Illinois  
3217 Northfield Dr.  
Springfield, Illinois 62702**

**HOUSING FORM**  
**TOI Annual Educational Conference**  
**November 13-15, 2022**

Please complete one form per room reservation and **mail to:**

TOI Housing Bureau  
3217 Northfield Drive  
Springfield, IL 62702

Or **Fax:** 217-585-1373  
ATTN: Darlene Sidwell

**Read Housing Information for all reservation requests policies and procedures.**

This information is available in the *Township Perspective*, and on the TOI website, [www.toi.org](http://www.toi.org).

Housing forms will only be accepted **when accompanied by credit card information.**

Confirmation of hotel assignments will be **emailed** the week of October 17<sup>th</sup>.

**Please type or print all information legibly**

Name in which reservation should be made: \_\_\_\_\_

Number of people in room: \_\_\_\_ Name of additional people in room: \_\_\_\_\_

Township: \_\_\_\_\_ County: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Date of arrival: \_\_\_\_\_ Date of departure: \_\_\_\_\_

**EMAIL ADDRESS REQUIRED FOR RESERVATION ASSIGNMENT CONFIRMATION**

**HOTEL INFORMATION**

You will be placed at the Crowne Plaza, Holiday Inn Express, or at an overflow hotel if needed. All requests are considered on a first-come, first-serve basis, and hotel assignment will be made based on type and length of reservation and hotel availability. **Preference will be given to those requests for a minimum of two nights.** Reservations made for two nights and later changed risk being charged for two nights and/or moved to another hotel. **Room rate at the Crowne Plaza and Holiday Inn Express is \$98 plus tax per night.**

Indicate your preferred room type. This is a request only and cannot be guaranteed.

**King:** \_\_\_\_ **Double/Double:** \_\_\_\_ **Indicate any special requirements:** \_\_\_\_\_

**Handicap Accessible:** \_\_\_\_ **Type of Handicap accessibility required:** \_\_\_\_\_

Housing forms **MUST BE RECEIVED** by the TOI Housing Bureau by **October 5, 2022**. Housing forms received after October 5th will not be processed.

Confirmation of hotel assignment will be **emailed** after October 17, 2022.

**Card Type:** \_\_\_\_ **Card #:** \_\_\_\_\_

**Expiration date:** \_\_\_\_ **Name on Credit Card:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

# Daily Schedule

## ***Step up to the Plate for Township Government***

**This is a tentative schedule. Changes may occur prior to Sunday, November 13, 2022 if needed.**

*We ask that you be patient with hotel staff as they return to hosting large conferences. You may experience delays, but your patience is appreciated!*

### **SUNDAY, NOVEMBER 13**

**2:00 – 6:00 p.m.**

#### **Registration**

##### **First Floor Lobby**

Registration for the 2022 Annual Educational Conference is on the first-floor lobby of the Crowne Plaza Hotel. Visit [www.toi.org](http://www.toi.org) to register online.

**Attendees who register for Monday or Tuesday Only will NOT be allowed to pick up their registration materials on Sunday or attend the exhibit hall hours on Sunday.**

Download the Conference app to your smart phone or portable device prior to the Conference. Visit iTunes or Play Store and download the Guidebook app. After installing the Guidebook app, use the search function of the app for TOI to use the TOI conference app on your mobile device.

**3:00 – 7:00 p.m.**

#### **Exhibit Hall**

##### **Plazas E-J**

Conference attendees are encouraged to check-in Sunday afternoon and take advantage of this time to visit the many vendors that provide townships with products and services.

This year, TOI is asking each attendee to bring a physical or monetary donation for the nonprofit Soldiers and Dogs. Physical donations should be of dog supplies (crates, vests, leashes, dog food, etc). Donations can be dropped off at the Soldiers and Dogs booth.

**3:00 – 7:00 p.m.**

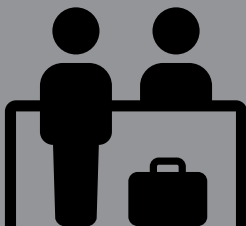
#### **TOIPAC Silent Auction**

##### **Exhibit Hall – Plazas E-J**

TOIPAC Silent Auction items are on display near the TOI Booth.

Complete a Silent Auction bid form at the Registration Desk to obtain a bid number and bid during Exhibit Hall hours on Sunday and Monday as well as during the Monday night activity, bidding closes at 9:30 p.m. on Monday during Cocktails & Dueling Pianos. Bid winners will be posted on Tuesday morning at the Registration Desk.

**4:00 p.m.**



#### **Hotel Check In Starts**

Don't cause a traffic jam! Hotel Check In doesn't start until 4 p.m.! We have accommodations for you to store your luggage if your check in is delayed. This allows you to attend the opening reception in the Exhibit hall and begin to network with vendors and conference attendees.

5:30 – 7:00 p.m.

### **Welcome Back Reception**

#### **Exhibit Hall – Plazas E-J**

The TOI Board of Directors welcomes everyone back by opening the conference with a reception in our action-packed exhibit hall! Enjoy a beverage, appetizers and meeting up live and in person with colleagues. Meet old friends and make new ones at this new fun event! Visit the many vendors that make the conference possible. The Exhibit Hall closes at 7:00 p.m.

## **MONDAY, NOVEMBER 14**

7:30 a.m. – 4:45 p.m.

### **Registration**

#### **First Floor Lobby**

Please check-in before 9:15 a.m. in order to enjoy the patriotic music provided by the Springfield Municipal Band prior to the start of the Opening Session at 9:45 a.m.

7:30 a.m. – 1:00 p.m.

### **Exhibit Hall**

#### **Plazas E-J**

Vendors are available from 7:30 a.m. to 1:00 p.m.

Coffee and rolls are provided from 7:30–9:00 a.m.

7:30 a.m. – 9:30 p.m.

### **TOIPAC Silent Auction**

TOIPAC Silent Auction items are located near the TOI Booth in the Exhibit Hall from 7:30 a.m. to 1:00 p.m. and in the Diamond Ballroom from 8:30 p.m. to 9:30 p.m. Bidding for all Silent Auction items may take place during these times. Bidding stops promptly at 9:30 p.m. Bid winners are posted at the TOI Registration Desk at 7:45 a.m. on Tuesday. Bid winners may pay for and pick-up their items at the TOI Registration Desk from 7:45 a.m. to 4:00 p.m. on Tuesday. Complete a Silent Auction bid form at the Registration Desk (hotel lobby) in order to bid on items.

9:15 a.m.

### **Cash Prize Drawing**

#### **Exhibit Hall**

A cash drawing for \$100 will be held at the TOI Booth at 9:15 a.m. prior to doors opening for the Opening Session. Be certain to visit the TOI Booth to get your name in the drawing. **You must be present to win!**

9:15 a.m.

### **Opening Session Doors Open**

#### **Diamond Ballroom (second floor)**

Enjoy patriotic music by the Springfield Municipal Band while waiting for the Opening Session to begin.

9:45 – 11:30 a.m.

### **Opening Session featuring Steve Ford**

#### **Diamond Ballroom (second floor)**

Call to Order

Danny Hanning, TOI President

*Huntsville Township Highway Commissioner*

Presentation of Township Flags

Danny Hanning, TOI President

Presentation of Colors





**STEVE FORD**

#### Pledge of Allegiance

Judy Herrman, TOI 1st Vice President  
*Spring Lake Township Clerk*

#### Invocation

Rev. Percy L. Johnson, TOI Official Chaplain  
*Waukegan Township Trustee/TOI Director*

#### Welcome

Lisa Hodge, TOI Conference Committee Chair  
*Blackberry Township Clerk/TOI Director*

#### Keynote Speaker

Featuring **Steve Ford**

Steve has enjoyed a successful acting career for over 30 years appearing in over 800 hours of film and television productions. He has worked on over 25 films and many guest leads in television. Most recently you would have seen Steve appearing in the hit movie *Transformers* and *Black Hawk Down*. Steve's other film credits would include films such as *Contact* with Jodie Foster, *Armageddon* with Bruce Willis, *Starship Troopers*, *Eraser* with Schwarzenegger, *Heat* with Al Pacino, *Carrie II*, *Young Doctors in Love*, and *When Harry Met Sally* as Meg Ryan's boyfriend. He has also done numerous guest leads in television shows such as suddenly *Susan*, *J.A.G.*, *Dark Skies*, *Flipper*, *Walker Texas Ranger*, *Dr. Quinn*, *Baywatch*, *Mr. And Mrs. Smith*, *The Cape*, *Pensicola*, *The Sentinel*, *Columbo*, *Murder She Wrote* and *Happy Days*. Steve also hosted a full season, 22 episodes of the prime time series *Secret Service* for NBC. Early in Steve's career he spent six years playing the character Andy Richards on the Emmy award-winning daytime show *The Young And The Restless*.

Before becoming an actor in 1980, Steve worked on the professional rodeo circuit as a team roper and still ropes today in his spare time. He owns a ranch in California. Steve served three years on the Board Of Directors Of The National Cowboy Hall Of Fame in Oklahoma City and currently serves on the Gerald R. Ford presidential foundation.

He is also highly sought after nationally as a motivational speaker for corporate events relating his inspiring experiences during his family's stay in the White House and his years in Hollywood. Steve also speaks about his own successful battle overcoming alcoholism over twenty-five years ago. He shares with audiences inspiring stories of character and leadership that lead to the Ford family's success which will help audiences rethink their own lives. He is the third son of President and Mrs. Gerald R. Ford.

#### Legislative/TOIPAC Report

Taylor Anderson, TOI Legislative Consultant

#### Report - State of the Association

Jerry B. Crabtree, TOI Executive Director

#### Adjournment of Opening Session

11: 30 a.m. – 1:00 p.m.

### **Exhibit Hall & Lunch**

#### **Plazas E-J**

The Exhibit Hall reopens following the Opening Session and a complimentary lunch is provided to all paid delegates. **Your Conference badge serves as your admission ticket to the Exhibit Hall for lunch. The Exhibit Hall will close at 1:00 p.m.**

1:15 – 2:15 p.m.

### **Educational Sessions**

#### **Record Retention in Township Government**

*Bob Boots, Secretary of State*

Not sure what to keep when cleaning out records in the Township Office? Robert Boots from the Illinois Archives reviews the rules and regulations of record retention in local government.

#### **Township Levy and Ordinance Process**

*Sheryl H. Churney, Klein, Thorpe & Jenkins, Ltd.*

This presentation reviews tax levies available to townships and road districts and explain how and when to calculate the tax levies, including how a taxing body's EAV affects tax levy amounts. The procedures to be followed for adopting the township and road district tax levies, including complying with Truth in Taxation Law requirements, will also be discussed.

#### **Township Cemeteries**

*Kurt Asprooth, Ancel Glink*

This session covers the basics of managing township cemeteries, including the authority of township to establish and maintain cemeteries, the authority of township to take control of existing cemeteries, the revenue sources available to support township cemeteries, the statutory systems of township cemetery governance, and the requirements imposed on township cemeteries under the Cemetery Oversight Act.

#### **Running an Efficient Township Board Meeting**

*Jim Donelan, TOIRMA*

In order to run an efficient township board meeting you must be aware of the applicable rules. If you're interested in being better equipped to run meetings, this session is for you. Participants will be provided an overview of the Illinois Open Meetings Act, Township and Highway Codes, Robert's Rules of Order, and basic parliamentary procedures and rules. Making sure your township is following recommended procedures, and guidelines in running an effective meeting will be stressed.

#### **Intergovernmental Agreements**

*Andrew Keyt, Heyl Royster*

Intergovernmental Agreements are a great way for townships to save costs and increase efficiency. But there are best practices to avoid costly mistakes and potential disputes. This session provides a detailed analysis of how to best manage intergovernmental agreements.

#### **Food Banks and How They Operate**

*Mary Jo Imperato, Hanover Township (Cook Co.)*

*Scott Jewitt, Northern IL Food Banks*

This program explores the design, implementation and management of a township food bank. Have you ever wanted to start one? Have you wanted to learn how others are managing these types of programs? This session provides details on Township Food Banks!

2:45 – 3:45 p.m.

## **Educational Sessions**

### **Township Budgeting 101**

*Bob Porter, Ancel Glink*

If you are a first term or a long-term township official, then this session is for you to grasp a better, simpler and more productive understanding and usage of your township budget for processing, application and successful results.

### **IMRF Discussion**

*Randy Stevens, IMRF*

We are providing a room and brief overview for officials interested in learning more about IMRF and retirement benefits. Plan to stop by this session and introduce yourself to the new IMRF representative Randy Stevens.

### **Consolidation Issues in Township Government**

*Keri-Lyn Krafthefer, Ancel Glink*

When the state looks to eliminate local governments, townships are always the first target. This session talks about efforts to consolidate local governments, new laws about consolidation, studies on township consolidation and how townships can fight consolidation efforts. We will also talk about the new law regarding Decennial Committees on Local Government Efficiency and how townships can comply.

### **Available Programs and Updates through DHS**

*Mary Jo Imperato, Hanover Township (Cook Co.)*

This program provides a discussion of General Assistance client protections relating to providing services.

### **Putting Energy Efficiency Programs to Work For Your Township**

*Carol Kulek, Public Sector Outreach Coordinator, Leidos, An Ameren Illinois Contractor*

Learn how to save your township energy and financial resources with incentives from Ameren Illinois Energy Efficiency Programs. Hear about success stories and simple initiatives to help you get started in your township.

### **Youth in a Pandemic**

*Laura Donavon, Aurora University*

What We Know About the Impact to Substance Use and Mental Health. This presentation provides participants a current understanding of the correlation between the pandemic, substance use and mental health as it pertains to adolescents. Specific focus on the dynamics present in Illinois will be discussed. Gaining insight into the scope and interrelatedness of these issues will best prepare those who work with this population to adequately and competently intervene.

4:00 – 5:00 p.m.

### **Housing for All Ages: Aging In Our Communities Creatively**

*Presented by Betsy Burton Kelly, Senior Outreach Coordinator, River Forest Township  
Ruth Reko, Arbor West Neighbor*

*Evan Giffin and Tony Roeder, Marion Street Services*

Offering safe and appropriate housing options for people of all ages becomes a challenge in traditional home models. This informative panel discussion features representatives from a variety of housing options. Betsy Burton Kelly from River Forest will present the concept of the Missing Middle Housing and discuss the Homesharing Pilot in River Forest. Ruth Reko introduces the idea of Naturally Occurring Retirement Communities (NORCs) and the Village Movement. Tony Roeder and Evan Giffin talk about ways to modify the inside of your home by adding rooms, renovating a space, or creating an Accessory Dwelling Unit (ADU) to a home or property.

### **Educational Sessions**

#### **“A Year in the Life of a Clerk” Skit**

*Clerk’s Division Board of Directors*

The Clerk’s Board of Directors presents a fun and award-worthy skit! We breakdown the Duties and Responsibilities, month by month, to showcase what a typical year looks like for Township Clerks.

#### **GATI Program Overview**

*Amy Victor, Manlius Township (LaSalle Co.)*

*Deb Skillrud, City of Bloomington Township (McLean Co.)*

I need a CHEAT SHEET to getting through my infrequent General Assistance cases! Township GATI instructors are here to provide you with a step-by-step guide to going through the intake process and the application process. You will receive a CHEAT SHEET template of the basics to determining eligibility for your first or infrequent applicants.

#### **How to Accurately Respond to FOIA Requests**

*Chuck Davis, Brown, Hay + Stephens*

From an attorney’s perspective this session reviews the process of responding to Freedom of Information requests. Additionally, what townships can do to develop an efficient process to respond to FOIA requests.

#### **Legal Do’s and Don’ts for Highway Commissioners**

*John Redlingshafer, Mescher, Rinehart & Redlingshafer, P.C.*

What are the legal “Do’s” and “Don’ts” for a Highway Commissioner? John Redlingshafer walks you through some of the bigger legal considerations for your job and will do his best to answer your questions.

#### **Improving the Trajectory**

*Laura Donavon, Aurora University*

Best Practices in Supporting and Improving Outcomes for Youth. We know that the COVID-19 pandemic has had a significant impact on the functioning of youth in our communities. This presentation provides opportunities to explore best practices in addressing the mental health and substance use related needs of youth. The focus of “what do we do now” provides participants additional approaches to improve the trajectory.



## **Dementia Live**

*Presented by Lisa Phillipson and Deborah Reynolds Hogg  
Hospice of Southern Illinois*

Dementia Live is an innovative program designed by a team of dementia, sensitivity awareness, and professional development experts from the nationally recognized AGE-u-cate Training Institute. Using specialized gear within a safe, experiential setting, Dementia Live participants experience a real-life simulation of what it is like to live with dementia, gaining greater awareness and understanding. Dementia Live is the newest tool in the arena of sensitivity awareness training used to help direct care staff, professionals, and caregivers.

5:00 p.m.

## **Cash Prize Drawing**

### **Registration Area - First Floor Lobby**

A cash drawing for \$100 will be held near the registration desk in the lobby at the end of the educational sessions. Be certain to visit the TOI Booth to get your name in the drawing. **You must be present to win!**

5:00 – 7:00 p.m.

## **AITCOY Division Meeting**

- I. Call to Order  
Roll Call  
Approval of minutes of Business Meeting held on August 25, 2022  
Additions to the agenda
- II. Officers Reports:  
President  
Vice President  
Secretary  
Treasurer
- III. Committee Chairperson Reports:  
Membership  
Program  
Awards  
Audit  
CEUs  
Website  
Perspectives  
Summer Olympics
- IV. Unfinished Business
- V. New Business:  
Election of 2023 Officers  
FY 23 Budget  
Planning for 2023
- VI. Agency Announcements
- VII. Adjournment

7:00 – 8:00 p.m.

## **President's Reception**

### **Pre-Function Ballroom**

TOI President Danny Hanning is inviting you to attend his welcome back reception! This event will feature light hors d'oeuvres and a cash bar.

8:00 – 10:00 p.m.

## **Cocktails & Dueling Pianos**

### **Diamond Ballroom**

Don't miss out! All conference attendees are invited to enjoy the musical fun of dueling pianos performed by Fun Pianos!.

## **TUESDAY, NOVEMBER 15**

7:30 a.m. – 12:00 p.m.

### **Registration** First Floor Lobby

7:45 – 9:15 a.m.

### **Awards Breakfast** Diamond Ballroom

Ticket Required – \$35 (deadline to purchase **October 28**)  
Join your fellow TOI officials and enjoy breakfast during which Division awards are presented.

8:00 – 9:00 a.m.

### **Early Risers Education**

#### **Township Budgeting 101 (Repeat)**

*Bob Porter, Ancel Glink*

This session is a repeat from Monday. If you are a first term or a long-term township official, then this session is for you to grasp a better, simpler and more productive understanding and usage of your township budget for processing, application and successful results.

9:15 – 9:55 a.m.

### **Educational Sessions**

#### **TOI Legislative Agenda Review**

*Taylor Anderson, TOI Legislative Consultant*

TOI's legislative consultant provides a review of recent legislative issues related to the Township and Road Districts in Illinois. There is an opportunity for questions and answers.

#### **CIVICS 101**

*Hon. Mike Chmiel, Circuit Judge, Twenty-Second Judicial Circuit*

This session explores the continuing need for civics education in Illinois (and elsewhere) for students and adults alike, with focus on the operation of the Courts in Illinois. Through the courts, the rule of law is maintained to help the community, including those who govern, address issues properly and help keep things in order. Judge Michael Chmiel covers offerings of the Illinois State Bar Association, the Illinois Judges Association, and other groups who typically provide speakers and educate. *No particular case will be discussed, and no legal advice or advisory opinion will be provided.*

#### **Navigating the IDOR Website**

*Adrienne Suits Bailey, Illinois Department of Revenue*

The Department's representative provides an opportunity to see what information is available from the IDOR website. Navigating to find what you need can save time.

#### **Social Media / Electronic Communication for Townships**

*Mark Kimsey, Airdo Werwas, LLC*

This program reviews the responsibilities of townships and road districts should they participate in social media. It can be a very effective tool to communicate with your township residents.

10:00 – 11:20 a.m.



**SUPERVISORS DIVISION**  
**SHERRILL KNORR**  
*Reed Township, Will County*



**CLERKS DIVISION**  
**LISA HODGE**  
*Blackberry Township, Kane County*

## **Employee Handbook Basics for Townships**

*Jason Brokaw, Giffin, Winning, Cohen & Bodewes, P.C.*

This session helps Township Officials review the status of their personnel policies and revise (or prepare) an employee handbook for their Township. The presenters will discuss various employment related laws and how they relate to the implementation and use of employee handbooks. Additionally, attendees learn about various handbook provisions, their purpose, and how they are used for the protection of a township as an employer.

## **Division Meetings**

Conference attendees are encouraged to attend your position's division meeting.

### **Supervisors Division**

- I. Call to Order – President, Sherrill Knorr
- II. Pledge of Allegiance – 1st Vice President, Chuck Layer
- III. Roll Call & Correspondence – Secretary, Amy Victor
- IV. Approval of Minutes – Secretary, Amy Victor
- V. Treasurer's Report – Treasurer, John Gardner
- VI. President's Report – President, Sherrill Knorr
- VII. Committee Reports:
  - Executive Committee – President, Sherrill Knorr
  - Legislative Committee – Chair, Deb Skillrud
  - Nominating Committee – Chair, Chuck Layer
  - Membership Committee – Chair, Amanda Bean
  - Program Committee – Chair, Sue Brokow
  - GATI/Education Committee – Chair, Amy Victor
- VIII. Unfinished Business/Old Business
- IX. New Business
- X. Ask the Supervisors – Questions & Answers
- XI. Door Prizes
- XII. Adjournment

### **Clerks Division**

- I. Call to Order/Welcome – President Hodge
- II. Words of Inspiration – Director Johnston
- III. Pledge – Director Parker
- IV. Roll Call of Board – Secretary Bruner
- V. Secretary's Report: Approval of 2019 Business Meeting – Secretary Bruner
- VI. Treasurer's Report: Approval of 2020, 2021, 2022 Financial Reports – Treasurer Dolan Baumer
- VII. TOI Association Report – Executive Director Jerry Crabtree
- VIII. State of the Division – President Hodge
- IX. Program: Outreach/Game
- X. Committee Reports
  - Legislative – Director Paulek
  - Education – President Hodge
  - Audit & Finance – Treasurer Dolan Baumer
  - Public Relations – President Hodge
  - William Z. Ahrends Award – Director Fisher
- XI. Special Committees
  - Membership – Secretary Bruner
  - VTCC – President Hodge
  - Bylaws – President Hodge
  - Present Amendment/Revision to Bylaws
  - Nominating – Past President Tite



**HIGHWAY COMMISSIONERS DIVISION**  
**ARNOLD VEGTER**  
*Union Township, Whiteside County*



**ASSESSORS DIVISION**  
**JOHN DABROWSKI**  
*Bloomington Township, DuPage County*



**TRUSTEES DIVISION**  
**MIKE REYNOLDS**  
*Long Creek Township, Macon County*



**TAX COLLECTORS DIVISION**  
**M. CAROL CARROLL**  
*Brimfield Township, Peoria County*

- XII. New Business
  - Bylaws Amendment/Revision Approval – President Hodge
  - Elections – Past President Tite
  - Acceptance of Newly Elected Directors and Officers – Past President Tite
  - Presentation – VP Dolan Baumer
- XIII. Old Business
- XIV. Door Prizes and “The Pig” Drawing
- XV. Adjournment

### **Highway Commissioners Division**

- I. Call to Order – President Arnold Vegter
- II. Pledge of Allegiance/Moment of Silence – Scott Seebach
- III. Treasurers Report – Treasurer Craig Smith
- IV. Old Business
  - A. Legislative Update – Danny Hanning
- V. New Business
  - A. Changes to the Bylaws – Arnold Vegter
  - B. Ideas for Speakers at 2023 Summer Seminar – Arnold Vegter
  - C. Any New Business for the Good of the Order?
- VI. Speaker Matt Wells – Mid-West Truckers Association
- VII. Adjournment

### **Illinois Assessors Association**

- I. Call to Order
- II. Pledge of Allegiance
- III. Invocation
- IV. Invited Guest
- V. President’s Report – John T. Dabrowski
- VI. Secretary’s Report – Sandy Shaw
- VII. Treasurer’s Report – Chris Kain
- VIII. Committee Reports:
  - a. Legislative – Chris Kain
  - b. TOI Conference – James Weisiger
  - c. Audit Committee – James Weisiger
  - d. Nominating – Chris Kain
- IX. Old Business
- X. New Business
- XI. Program – TBA
- XII. Open Forum/Door Prizes
- XIII. Adjourn

### **Trustees Division**

TBD

### **Tax Collector Division**

TBD





**ITASCSC**  
**MEGAN CONWAY**  
*Hanover Township, Cook County*

### **ITASCSC Division**

- I. Call to Order
- II. Introductions
- III. Changes to Agenda
- IV. Financial Report
- V. Committee Reports
  - a. Executive
  - b. Education
  - c. Awards
  - d. Legislative
  - e. Membership
  - f. Transportation
  - g. Rebranding
    - i. Discussion of Mission Statement
    - ii. Discussion of Association Name
  - h. Nominating Committee
    - i. Election of 2023 Officers
- VI. Old Business
  - a. Wrap Up Discussion of TOI Conference 2022
- VII. New Business
  - a. Approval of Regular Meeting Minutes of August 12, 2022
  - b. Approval of By-laws
  - c. Approval of 2023 meeting schedule
  - d. Approval of 2023 subcommittees
  - e. Assignments for 2023 *Perspective* articles
- VIII. Adjournment



**ITAGAC**  
**MARY JO IMPERATO**  
*Hanover Township, Cook County*

### **ITAGAC**

- I. Call to Order
- II. Division Updates
- III. Treasurers Report
- IV. Old Business
- V. New Business
  - A. Approval of 2021-2022 Meeting Minutes
  - B. Educational Workshops
  - C. Increase in 2023 Membership Dues
- VI. Election of Officers
- VII. Adjournment



**ATTORNEYS DIVISION**  
**CHARLES DAVIS**  
*Brown, Hay + Stephens*

**11:30 a.m.**

**11:30 – 12:30 p.m.**

### **Attorneys Division**

- I. Call to Order
- II. Welcome and Introductions
- III. President's Report
- IV. Committee Reports:
  - Newsletter
  - Website
  - Spina Award
  - Planning
- V. Next Meeting Planning
- VI. ITAA Educational Seminar
- VII. Report of Nominating Committee – for November meeting
  - Election of Officers
    - President
    - Vice President
    - Secretary
    - Treasurer
- VIII. Law Update
- IX. Other Matters coming before the Association
- X. Adjourn

### **Cash Drawing**

A cash drawing for \$100 will be held before the Annual Meeting/  
Closing Session. Be certain to visit the TOI Booth to get your name in  
the drawing. **You must be present to win!**

### **Annual Meeting of the Association/Closing Session**

- Call to Order
  - Danny Hanning, TOI President
  - Huntsville Township Highway Commissioner*
- Invocation
  - Rev. Percy Johnson, TOI Official Chaplain
  - Waukegan Township Trustee*
- Pledge of Allegiance
  - Danny Hanning, TOI President
- Introduction of Division Presidents and Division Meeting Reports
- Association Report
  - Jerry B. Crabtree, TOI Executive Director
- ByLaws Committee Report approved by TOI Bylaws Committee
  - Darrell Maxheimer
  - Rochester Township Highway Commissioner*
- Nominating Committee Report
  - M. Carroll Carroll, Vice Chair TOI Nominating Committee
  - Brimfield Township Tax Collector*
- Election of Officers & Directors
- Oath of Office
  - Justice Doherty
- Keynote Speaker
  - Illinois State Treasurer Michael Frerichs
- Adjournment

# Legislative Report

By Taylor Anderson

Anderson Legislative Consulting, Ltd.



**N**EXT MONTH the general election will take place on Tuesday, November 8th. With that in mind we thought it would be beneficial to highlight some of the ways this election cycle will impact the landscape in Springfield come January 2023 when the 103rd General Assembly begins.

As a quick refresher, currently, in the House of Representatives there are 118 members. The Democrats have a super majority of seventy-three members and the Republicans hold forty-five seats (seventy-one is the number needed for a super majority in the House). In the Senate there are fifty-nine members with the Democrats holding a super majority of forty-five seats and the Republicans holding eighteen (thirty-six is the number needed for a super majority in the Senate).

Due to the census and the remap process all the seats in the General Assembly are up for election in 2022. In the following years only a third of the Senate seats will be on the ballot every two years. Remap elections are generally the most competitive as incumbents often find themselves campaigning in new areas of their redrawn districts and therefore these elections often provide the most upheaval in changing the makeup of the General Assembly.

This year is anticipated to be no exception. In the House, eighteen incumbents chose not to return, and five incumbents lost their primaries, meaning even if every other incumbent won their election in November, we would still have twenty-three new Representatives of the House. Which is already a nearly twenty percent change in the composition of the chamber. Furthermore, at the time of writing, there are upwards of fifty general elections in House districts where the incumbent is facing a challenger which will only increase the likelihood of more new faces joining the General Assembly. Meanwhile, the Senate saw eleven incumbents choose not to return and one incumbent lost their primary. Creating about an eighteen percent change in the Senate. Added to that, there are fifteen races between an incumbent and a challenger in the Senate.

This is important for townships and TOI because its means at a bare minimum we will have to educate around twenty percent of each chamber on the

importance and role of townships in Illinois and that number could end up much higher depending on the November election results. Many of these new legislators will come from backgrounds that have little if anything to do with local governments and some may already have preconceived notions regarding townships. It's also important because several of the exiting legislators have been friends and allies of townships and we will lose their years of strong support. Making outreach and education to new members even more critical for all of us.

As a reminder, veto session will take place on November 15th-17th and November 29th-December 1st. At this time a January lame duck session is being discussed and January 4th and 5th appear to be the dates they are focusing upon.



**Building and running a Township Website is easy through TOI's Website Program.**



Contact Kayla Jeffers at (217) 744-2212 or [kayla@toi.org](mailto:kayla@toi.org) for more information

# TOIRMA Update

By Jim Donelan

TOIRMA Executive Director



## Fire Prevention Month

**I**T'S FALL! The baseball playoffs are underway, and the new football season is in full swing. In addition to these fall staples, the month of October is Fire Prevention Month. The goal of Fire Prevention Month is to raise awareness of fire safety and to help keep you, your employees, and families safe. Fire safety is not only important at your home, it's critical at your township and road district as well.

In recent years, TOIRMA members have had fires impacting their buildings, autos, equipment, and contents. There are townships that have lost their entire building or significant portions due to fire. Unfortunately, not all fires can be prevented, but together we can strive to reduce as many as possible.

### We need your help!

TOIRMA members have access to the "Members Only" section of our website, [toirma.org](http://toirma.org). Included in the section are video trainings and *Risk Reminders* focusing on many loss prevention topics. *Risk Reminders*

are one-page documents in a concise, easy-to-read format. Each *Reminder* concentrates on a single safety topic. Included in the *Risk Reminders* are 14 relating to fire safety.

Members may download *Risk Reminders* and we encourage members to share these with officials and employees alike. Each "fire safety" *Reminder* focuses on a particular area. Useful considerations like which fire extinguishers to choose and have available (there are different types), to fire safety at both home and work are outlined. Safety questions addressed in *Reminders* include: How often should fire extinguishers be inspected? What is the "fire triangle?" What to do in a fire emergency? What to do when a fire breaks out? (worksite fire emergencies) among others.

Below is a listing of Fire Safety *Risk Reminders* available to TOIRMA members to review as officials and with employees.

Facts About Fire Extinguishers	Fall Fire Safety
Fire Emergencies	Fire Extinguisher, How to Use
Fire Extinguishers "PASS" Procedure	Fire Extinguishers Which to Choose
Fire Extinguishers	Fire Prevention Safety
Fire Prevention Week	Fire Rescue Be Prepared
Fire Safety Job and Home	Fire Safety
Fire Triangle	Worksite Fire Emergencies

We appreciate you doing your part as TOIRMA's risk partner, in helping to keep your workers and yourselves safe. Thank you for your attention to these matters.

Have a safe month of October and fall season.

As always, if you have any additional questions, please feel free to contact me toll-free at (888) 562-7861 or by email at [jdonelan@toirma.org](mailto:jdonelan@toirma.org).

**Think Safe ... Drive Safe ... Work Safe**

TOWNSHIP OFFICIALS OF ILLINOIS RISK MANAGEMENT ASSOCIATION

## RISK REMINDER

FOUNDERING WITH TOWNSHIPS

---

### Fire Extinguishers

#### Which one should you choose?

Modern warehouses and some older ones are often falsely considered to be fire-resistant. Although some buildings may be built of fire-resistant materials, many of the things inside them can burn, such as wall insulation, ceiling tiles, furnishings and computers. Other common combustibles in a warehouse include wooden pallets and paper and plastic in trash bins. It pays to be savvy about fire extinguishers in case a small fire does break out in your warehouse or storage area.

Learn the location of the fire extinguishers in your work area and how to use them. But use them only if the fire is small and self-contained and you have an escape route available. If you have been designated as a first responder by your company, the law requires you be trained to use fire extinguishers.

**ALL FIRE EXTINGUISHERS ARE NOT CREATED EQUAL**

Read the label to find out what kinds of fire the extinguisher can be used for. Is it appropriate for combustibles, such as paper; for flammable liquids, such as oil; for electrical fires, from an outlet that shorts-circuits; or for metal fires, such as the glaze on a truck's trailer container that catches fire in a traffic accident?

Here are the four major fire extinguisher classes. These would be for fires normally found in warehouse, storage, shipping and transportation settings. The logo for each class is found on the fire extinguisher label, along with instructions:

**Type A (green label)** for fires involving:

- ▲ wood
- ▲ paper
- ▲ cloth
- ▲ rubbish

**Type B (blue label)** for fires involving flammable gases/liquids, including:

- gasoline
- solvents
- vapors
- gas leaks

**Type C (blue label)** for:

- electrical fires where a source of live electricity, such as a wire or outlet, is still present. (Electrical equipment causes the largest number of workplace fires.)

**Type D (yellow label)** for fires involving combustible metals, such as:

- ★ magnesium
- ★ sodium
- ★ potassium
- ★ sodium potassium alloys

\* Fire extinguishers can come in many sizes, weights and class combinations, such as BC or ABC. They all need to be inspected monthly and recharged or replaced periodically.

For more information, contact your Loss Control Consultant at (800) 252-5059, ext. 1387 or 1384. CLAIM REPORTING HOTLINE (844) 562-2720 | Available 24/7

# MEDICAL ASSISTANCE CATASTROPHIC INSURANCE PROGRAM

*Administered by Allied Benefit Systems, LLC*



Medical costs are on the rise! This has resulted in even larger claims submitted by townships covered by this plan. Remember, one large and unpredictable medical claim could result in financial ruin. This could happen to your township, if you don't have protection.

**Please keep in mind your premiums can be legally paid from GA funds.**

**MACI is a sponsor and will be representing at TOI's 115<sup>th</sup>  
ANNUAL EDUCATIONAL CONFERENCE  
NOVEMBER 13<sup>th</sup> - 15<sup>th</sup> 2022**

## MEDICAL ASSISTANCE CATASTROPHIC INSURANCE PROGRAM PRICING SHEET

*It's not too late  
to enroll!*

**Thank You  
TOI  
For Your  
Endorsement!**

Please call  
Steve Barrett, if  
you have any  
questions or  
require an  
Enrollment  
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1-800-540-6566  
or email:  
s-barrett@comcast.net

POPULATION	November 1, 2022 to June 30, 2023 \$25,000 Deductible			\$15,000 Deductible		
	ADMIN FEE	PREMIUM	TOTAL COST	ADMIN FEE	PREMIUM	TOTAL COST
0 - 499	\$67	\$183	\$250	\$67	\$367	\$433
500 - 999	\$133	\$257	\$390	\$133	\$513	\$647
1,000 - 1,999	\$200	\$348	\$548	\$200	\$697	\$897
2,000 - 3,499	\$267	\$440	\$707	\$267	\$880	\$1,147
3,500 - 4,999	\$333	\$587	\$920	\$333	\$1,173	\$1,507
5,000 - 9,999	\$400	\$697	\$1,097	\$400	\$1,393	\$1,793
10,000 - 24,999	\$500	\$843	\$1,343	N/A	N/A	N/A
25,000 - 49,999	\$583	\$990	\$1,573	N/A	N/A	N/A
50,000 - 74,999	\$667	\$1,100	\$1,767	N/A	N/A	N/A
75,000 - 99,999	\$833	\$1,283	\$2,117	N/A	N/A	N/A
100,000 - 124,999	\$1,000	\$1,833	\$2,833	N/A	N/A	N/A
125,000 - 149,999	\$1,200	\$2,200	\$3,400	N/A	N/A	N/A
150,000 - 174,999	Individually Underwritten			N/A	N/A	N/A
175,000 - 200,000				N/A	N/A	N/A



# Jumbo Assessment Districts in Knox County:

## A 20-Year experiment in Illinois Township Government

By Gary Twist, Former Director and Secretary of the Illinois Property Assessment Institute



**KNOX COUNTY BUILDING** in Galesburg that hosts the multi-township assessment district offices.

**I**F YOU ARE A CITIZEN in one of twenty rural townships in Knox County, you have never been without a multi-township assessor. If you want to speak to that assessor in person, you may have to drive a little farther to do so.

In the County seat of Galesburg (population 30,000), at 64 South Prairie Street, folks walk through a front glass door into an ominous four-story building in the heart of downtown, as they track down their local assessment official. Two separate multi-township assessment district offices sit side by side. The north suite hosts the

Northern MTAD representing ten townships north and east of Galesburg. The south suite hosts the Southern MTAD, also representing 10 townships. Once inside either of the two suite doors, the urban feel quickly comes to an end.

The setting and greeting are homey. Each office is mix of normal office equipment and a bit of Cracker Barrel nostalgia. If you expect to find the elected officials and their staff in button-down oxfords, or pin stripe, you had better think again. The look is more of an upscale farm supply where any rural citizen would feel at home, and any question about their

assessments can be asked without contention.

"Education is a big part of what we do," says Tammy Shane, the Northern Assessor. Her full-time office and staff do just that. Tammy's background as a multi-decade realtor and wife of a grain and livestock farmer helps her know and relate to her constituents. Her designation as a Certified Illinois Assessing Officer allows her to provide educational training to others in terms they can easily comprehend.

When Rebecca Friedrich, the Southern MTAD assessor was asked how she covers her 360

**TWO SEPARATE** multi-township assessment district offices sit side by side. The north suite hosts the Northern MTAD representing ten townships north and east of Galesburg. The south suite hosts the Southern MTAD, also representing 10 townships.

square miles of geography, she quickly replied, “Ten townships is about right.” She often changes her evening route home from the feed store or the City, to drive by a property with recent assessment activity. “We still provide township services,” says Friedrich, “including collecting exemption renewal forms from home-bound citizens.”

The same statutory rules apply for the administration of these two MTADs, as all other MTADs in Illinois. The Township Supervisor and Township Clerk from each township comprise the governing Board. With 20 potential Board members for each MTAD, you can normally count on at least 17 or 18 in attendance, as public records indicate. Although it sounds more like a small township convention than a Board meeting, it has worked well for the Township Officials of Knox County. There is no conversation about dividing into smaller districts.

The 2022 budgets show total expenditures and appropriations of \$144,565 for the Southern District, and \$180,600 for the North. The salary for each assessor is \$50,000 and \$47,100 respectively.

Knox County seems to like the way things are going, as well. According to Supervisor of Assessments, Sonia Hochstetler, “We have a good team.” The township assessors remotely connect into the County server that hosts the computer assisted mass assessment (CAMA) system used across the County. This efficiency allows



the County to maintain a lower staff count than would be required if they provided all CAMA and valuation work themselves.

Most Illinois Township Supervisors received some recent mail concerning Assessment Districts. A once in a ten-year correspondence arrived near August 1, 2022 from local County Supervisor of Assessments along with any redistricting recommendations. In some cases, a redistricting may be mandated by law if an assessment jurisdiction has dipped below 1,000 people.

Most townships requiring an assessment district change, look no

farther than their nearest neighboring township. Few have thought in terms of a Jumbo MTAD. No other County in the State has created two ten-pack MTADs like those in Knox County.

However, if you happen to live in one of those twenty townships in west central Illinois, be aware that you have a hard-working elected assessor living nearby. And, if you notice a pick-up with chicken feed in the back, and a red bandana on the driver, it just might be your multi-township assessor driving by for a peek.

# Plainfield Township

## Eagle Scout Project

By Chuck Willard, Plainfield Township (Will Co.) Administrator

**J**ONATHAN GILMORE, 18, from Troop 13 of The Boy Scouts of America in Plainfield, Illinois, celebrated his Eagle Scout Court of Honor at Plainfield Township on August 20, 2022.

Eagle Scout is the highest achievement or rank attainable in the Boy Scouts of America. Since its inception in 1911, only four per-

cent of Scouts have earned this rank after a lengthy review process.

Jonathan started his Scouting journey in 2015 and has earned 42 merit badges. And as part of attaining the Eagle Scout rank, he completed a project to benefit the community.

Jonathan and his parents approached Plainfield Township to

find a worthy project. After meeting with Plainfield Township, he chose to make two picnic tables for the community garden plots honoring the United States military. He worked with the township veterans non-for-profit service group, Allenforce, to pick out the logos of the branches of the armed forces and various service ribbons.



**TOWNSHIP TRUSTEE** and former assistant Scout Master Ernie Knight, Eagle Scout Jonathan Gilmore, Township Clerk Michelle Smith, and Administrator Chuck Willard





**PICNIC TABLES** at the community garden plots

He said this project challenged him in many ways, from organizing the labor and workforce, collecting needed materials, fundraising and budgeting, and developing and executing the plan. Jonathan then presented the details of this project to the township board at their regular meeting, which was unanimously approved.

Township Administrator Chuck Willard stated that the township welcomes these types of projects. He said working with motivated young people is a pleasure and encourages more of these community projects. The township also received a Girl Scout rain barrel project for the community garden plots this summer.

His parents, Jennifer and Carl Gilmore (assistant Scoutmaster) expressed their appreciation to the township for their professional approach to this Eagle Scout Project.

Jonathan added he was grate-



**KURT SUNDERMANN** (Jon's Godfather) administering the Eagle Charge to Jonathan

ful to his troop, the scoutmaster leadership, and his family for helping with the project. His younger brother is also in BSA Troop 13 and

hopes to follow his brother someday, attaining this highest honor.

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- 177 state legislators and 21 U.S. Senators and Congressmen

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# The Scoop on Supervisors

By Sherrill Knorr

President, Township Supervisors of Illinois



**I**T SEEMS LIKE YESTERDAY that we started this fiscal year and its already at the midpoint. Where did the time go! The Supervisors Division has finished up their educational sessions and are looking forward to the November Conference sessions. A GATI session the Saturday before the conference on November 12 from 1:00 p.m.-5:00 p.m., will be offered. Topic discussed will be beginning General Assistance with an intake template and flow chart. Any supervisor that has not yet had any General Assistance training, is encouraged to attend.

Remember to attend your Divisions meeting on Tuesday morning. Time and location will be in your Conference Reference Booklet. In order to vote at the TSI Board meeting, you must be both paid members with TSI and TOI. You need your TSI membership card at the door and will then be given a ballot. Mark your calendar to attend the TOI Conference November 13-15! Hope to see you there!!

Now is a good time to start working on your Tax Levy as these are to be certified on or before the last Tuesday in December. Your township must determine the amount of money to be raised by the property tax levy at least 20 days prior to adopting the new levy ordinance. This estimate should be announced and approved at a board meeting. This can be made in the form of a resolution or at the very least, your minutes must reflect when the estimate of levy is determined and publicly available. If your township expects to

adopt an aggregate levy in excess of 105% of the amount of taxes extended in the prior year, you must give public notice of that fact through a newspaper and hold a public hearing. A public notice of hearing must be provided in a newspaper at least 7 but no more than 14 days prior to the hearing date. If your township lies within a tax cap county, tax cap provisions may limit the amount that you can levy. Notice requirements and other truth-in-taxation requirements and very precise so it very important to read the statute carefully or consult your township attorney. (35 ILCS 200/18-55 -100) ( 60 ILCS 1/235-13) (35 ILCS 200/18-70)

Both Town and Road and Bridge Levy's must be approved by your township board.

Meeting date for the Supervisors Division have been set. Next year we will be teaming with the Trustee Division. I am very excited to be able to show just how these two elected positions works together. Topic is still being worked on at this writing. Dates are:

June 16	Drury Inn, Mt. Vernon
July 14	Radisson, Rockford
July 28	Doubletree, Bloomington
August 11	Bally's, Rock Island

Wishing everyone a Safe and Happy Halloween.

**TRICK OR TREAT!!!!**

## Your assistance is needed ...

To make sure that you, or the officials in your township, receive their issue of *Township Perspective*, please make sure that TOI is notified when there is a change of official or address. We are receiving several address changes from the postal service and sometimes is after we have already sent out another mailing.

Please call the TOI Office toll free at 1.866.897.4688 and ask for Pam or Kayla, or email your change to [pam@toi.org](mailto:pam@toi.org) or [kayla@toi.org](mailto:kayla@toi.org).

**Your assistance is much appreciated!**



**General Assistance Training and More ...**  
**Sponsored by the Township Supervisors of Illinois**

**When:** Saturday, November 12, 2022 at 1:00 p.m. – 5:00 p.m.  
**Where:** Crowne Plaza, Springfield  
**Cost:** \$30/Person (payable to Township Supervisor's Division)

**AGENDA**

1:00 - 2:00	Emergency Assistance
2:00 - 3:00	Case Examples
3:00 - 3:15	Break
3:15 – 4:30	Ask the Attorney – John Redlingshafer
4:30 – 5:00	Questions and Answers

**OVERNIGHT ACCOMMODATIONS**

For room reservations on Friday, November 11<sup>th</sup> ONLY – contact the Crowne Plaza directly at (815-529-7777) and indicate you are with the TOI Supervisors Division event.

If attending BOTH the Supervisors event AND the TOI Conference, make your reservation through the online link or housing form, and indicate all nights needed for both events.

Registration is limited to 100 attendees. For questions, please contact Amy Victor at [alvictor@sbcglobal.net](mailto:alvictor@sbcglobal.net) or 815-830-2475 and Deb Skillrud at [dskillrud@cityblm.org](mailto:dskillrud@cityblm.org) or 309-343-2726.

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Daytime Phone \_\_\_\_\_

Email Address \_\_\_\_\_

Please include the name and title of each additional person attending.

**PLEASE SEND \$30/PERSON TO:**

**TOWNSHIP SUPERVISORS OF ILLINOIS**  
**3217 Northfield Dr.**  
**Springfield, IL 62702**

# Clerk's Corner

By Lisa Hodge

President, TOI Clerks Division



## We preserve the history of our Township as it happens

### The Township Officials of Illinois' 115th Annual Educational Conference

Come join us for 3 days of education, food, fellowship, and fun! The Conference kicks-off on Sunday, November 13, 2022, with a reception in the Exhibit Hall! The last time we met in person for the Conference, was in 2019. There were over 500 Township Officials that attended. All the TOI Divisions have been planning for this Conference since last year.

Visit the Exhibit Hall on Sunday and/or Monday and stop by the Clerks Booth in "Division Row"! We are always happy to meet new Clerks and visit with our returning Clerks! There will be Membership forms available for those of you that would like to become members of the Clerk's Division and haven't already done so. The Glass Pig will be there for everyone to "feed". Remember that is how we help fund TOIPAC!

In 2019, we started a new system to help expedite entering the Tuesday Business meeting (which is only attended by dues paid Clerks).

- Stop by the Clerks booth on Sunday or Monday
- We will check your Dues status
- You will receive a sticker to place on your name tag
- At the registration table outside the Tuesday Business meeting room, present your "sticker" and pick up the reports and other handouts and enter the room

As I mentioned in the September issue of *Township Perspective*, this helps eliminate the time it takes to check everyone's Dues status (again), since we already did when you visited the Clerk's Booth!

The Clerk's Division Board met on September 24 to finalize the Conference sessions and the Tuesday Business Meeting. The Business Meeting has a full agenda: our Program topic is "Outreach", there will be a game "I Got This!", (wonderful prizes) the amended Bylaws will be reviewed and adopted, the Ahrends Award recipient will be recognized, and elections will be held. Need another reason to attend the Tuesday Business meeting? A terrific Give-Away! You must be present to receive this item.

In October, my Township typically works on the Levy(s), so the Board will have the Draft version to consider in November and will pass in December. Review Chapters 4, 5, 6, and 11 in the Clerks Handbook: Truth in Taxation, Town/Road Levy Process, Public Notices. You will need to know if your Township must publish the "Black Box". If your Township needs to publish on certain dates, check the back pages of the *Perspective* for the "Checklist".

I look forward to visiting with all the wonderful Clerks from around our State at the Conference! As always, send suggestions/comments to me at [clerk@blackberrytwp.com](mailto:clerk@blackberrytwp.com), write me at 43W390 Main Street Road, Elburn, IL 60119, or call 630-365-9109, ext. 5.

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ENERGY EFFICIENCY  
PROGRAM

# Highway Commissioner's Beat

By Arnold Vegter

President, Township Highway Commissioners of Illinois  
Union Grove Township (Whiteside Co.) Highway Commissioner



**W**HEN YOU GET THIS *Perspective* magazine it will be about 5 weeks before TOI's fall conference in Springfield.

I hope all of you fellow Highway Commissioners consider attending this important event. It is a great place to learn; from the different topics that are presented to being a great place to network with fellow Highway Commissioners and other elected officials from around the state.

I know that the Conference Committee and the TOI Staff are working very hard putting this event together. At the conference, THCOI have a meeting of the whole membership with some discussion on possible changes to our bylaws. Matt Wells from Mid-West Truckers plans to speak at the meeting as well, and he will over and discuss changes to the Drug and Alcohol Testing Program starting January 2023. As you all know, TOI is no longer managing the Drug and Alcohol Testing Program. It will all be managed through Mid-West Truckers. I do hope to see you all there.

This is also the time of the year when the elections for state offices will be about 4 weeks away.

I hope that all of you have done your due diligence

in vetting the candidates and getting to know who is running for office in your districts; so that you are informed on who is a supporter of townships and who is not. There are a lot of Senators and Representatives that do not understand what we do and therefore think that eliminating townships would save taxpayers money. As a Township Official, I know that that can't be farther from the truth! Let's hope that the elections go well for us.

Lastly, it is the time of year where the weather starts to get cooler, and the farmers are in the fields going full force on getting the crops out of the field. Let's hope that the weather holds, it is a good harvest season, and that the large wagons and overloaded trucks don't do too much damage to our roads and shoulders.

And yes, I am a farmer as well as a Highway Commissioner. I do try very hard not to do things that would damage the road, but not all are as aware of the damage that large equipment can do to the roads. For us Highway Commissioners it is an endless battle! Stay safe.

See you at the November Conference!

## *Need a form?*

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**www.toi.org**  
and see if we've got  
what you need!

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Go to [www.toi.org](http://www.toi.org) and check out the Township Classifieds! In the right margin of the homepage, click on Township Classifieds. These ads are also published in the current issue of *Township Perspective*.

# Illinois Township Association of General Assistance Caseworkers

By Mary Jo Imperato

President, ITAGAC



IMMIGRATION CONTINUES TO BE a growing concern in the United States as well as with General Assistance Caseworkers. As more and more immigrants arrive daily it is important to know how to connect them with services. Without proper documentation finding sustainable employment is impossible. The Illinois Department of Human Services provides Refugee and Immigration Services. According to their website, the Refugee Program facilitates relocation and social service assistance to people who are victims of political and religious persecution that have been granted the legal right to rebuild their lives in the United States. Services for these programs are available to Refugees, a person who has fled their country of origin and is unable or unwilling to return because of a well-founded fear of being persecuted because of their race, religion, nationality, membership of a particular social group or political opinion and Asylees, someone who is seeking international protection from dangers in his or her home country. However, asylum seekers must apply for protection in the country of destination—meaning they must arrive at or cross a border in order to apply. Visit <https://www.dhs.state.il.us> for more detailed information as well as a listing of agencies around the State to refer immigrants in need of services.

## General Assistance Caseworkers Association Update

The Illinois Township Association of General Assistance Caseworkers will be presenting awards at the 2022 Township of Illinois (TOI) conference in November. The Association is accepting nominations for 2022 Outstanding Caseworker of the Year, 2022 Best Innovative Township Program of the Year, 2022 Township of the Year and newly added 2022 Supervisor of the Year. Nominations must be received no later than Friday, October 14th and has not won in the same category in the past two years.

**“2022 Outstanding Caseworker of the Year”** must be nominated by the Supervisor, Administrator, General Assistance Director/Manager or Case Manager. Candidates should be nominated in relation to the following criteria:

- Service Provided
- Going Above and Beyond Serving Residents
- Improving Services for the Community
- Community Involvement and Impact

PLEASE SUBMIT A ONE PAGE SUMMARY DETAILING WHY THIS CANDIDATE SHOULD BE AWARDED “2022 Outstanding Caseworker of the Year.”

**“2022 Best Innovative Program”** must be nominated by the Supervisor, Administrator or Direct Manager of the Program. This program must be utilized within the General Assistance Department and meet the following criteria:

- Program Description
- Service It Provides
- Outcomes, How This Program Benefits General Assistance Recipients

PLEASE SUBMIT A ONE PAGE SUMMARY DETAILING THIS PROGRAM AND WHY IT SHOULD BE AWARDED “2022 Best Innovative Program.”

**“2022 Township of the Year”** must be nominated by Supervisor or Administrator and detail past year’s Township accomplishments and improved services detailing why they should be awarded 2020/1 Township of the Year.

PLEASE SUBMIT A ONE PAGE SUMMARY DETAILING WHY YOUR TOWNSHIP SHOULD BE AWARDED **“2022 Township of the Year.”**

PLEASE SUBMIT A ONE PAGE SUMMARY DETAILING WHY YOUR SUPERVISOR SHOULD BE AWARDED **“2022 Supervisor of the Year.”**

Nominations should be emailed to: [mimperato@hanover-township.org](mailto:mimperato@hanover-township.org) by Friday, October 14th.

We look forward to seeing you at the annual Township Officials of Illinois Conference in November.

Respectfully submitted,  
Mary Jo Imperato  
*General Assistance Caseworkers Association President*



# Ready For the Defense



By Steve Judge

Judge Law, LLC

## Arbitration Clause in Collective Bargaining Agreement Applied to Township Employee Despite Probationary Status

**T**HIS MONTH'S COLUMN shifts from our typical defense perspective to a case in which the Township was the Plaintiff in a declaratory judgment action to determine whether a Township employee was subject to an arbitration clause contained in a collective bargaining agreement. In *Bourbonnais Township and Steve Bisaillon (Road Commissioner) v. International Union of Operating Engineers of Chicago, Illinois Vicinity Local No. 399 and John Wignore*, 2022 IL App (3d) 210409, the Third District Appellate Court affirmed the trial court's order compelling arbitration.

**The Township argued that the Highway Department employee was a probationary employee, could be terminated without cause and was not subject to the arbitration provision**

Defendant Wigmore was terminated from the Highway Department less than two months after he was hired by Road Commissioner Bisaillon. The Union claimed Wigmore's termination violated the Collective Bargaining Agreement and demanded arbitration. The Township refused arbitration and filed a declaratory action to determine whether the arbitration clause was applicable to Wigmore as an employee still on a probationary period.

The Township relied upon three sections of the Collective Bargaining Agreement:

"[Article I,] Section 1.2 Fair Representation.

\*\*\* All employees who are hired hereafter shall become and remain members in good standing of the Union as a condition of employment on and after the 61st day following the beginning of their employment or on and after the 61st day following the effective date of this Agreement or the date of this Agreement, whichever is the later.

Article III Management Rights[.] \*\*\* [T]hese rights and authorities include \*\*\* to discipline, suspend and discharge employees for just cause (probationary employees without cause) \*\*\*.

Article VI Discipline and Discharge[.] Disciplinary action or measures shall normally include only the following: oral reprimand, written reprimand, suspension and discharge. \*\*\* An employee may file a grievance over disciplinary action, but only disciplinary grievances involving suspensions without pay or discharge are subject to arbitration." *Id.*

Since Wigmore was terminated 58 days into his employment, the Township argued that he was not subject to the arbitration provision as he was still a probationary employee. Wigmore could be terminated without cause, and the Township should not have to justify his termination in arbitration.

**The Union argued that arbitration was proper under the CBA "Grievance Procedure" and the Illinois Uniform Arbitration Act**

### Grievance Procedure

Article VII of the CBA provides a "Grievance Procedure" that could result in arbitration. The CBA defines a "grievance" as "a complaint arising under and during the term of this Agreement raised by an employee of the Union against \*\*\* Bourbonnais alleging that there has been an alleged violation, misinterpretation of an express written provision of this Agreement." The CBA provides that step one required the employee to submit a grievance to their department head who would render a written response to the grievance. If the grievance was not settled, step two required the grievant to submit to their Bourbonnais supervisor. If the grievance was not resolved at step two, the parties would undergo arbitration. *Id.*

### Illinois Uniform Arbitration Act

"[W]here [a] contract contains an arbitration clause, there is a presumption of arbitrability in the sense that '[a]n order to arbitrate [a] particular grievance should not be denied unless it may be said with positive assurance

that the arbitration clause is not susceptible of an interpretation that covers the asserted dispute. Doubts should be resolved in favor of coverage.’ ” *AT&T Technologies, Inc. v. Communications Workers of America*, 475 U.S. 643, 650 (1986) (quoting *United Steelworkers of America v. Warrior & Gulf Navigation Co.*, 363 U.S. 574, 582-83 (1960)).

**The Third District Appellate Court applied a three-pronged approach to determine whether an agreement to arbitrate is applicable**


- (1) **if it is clear that the dispute falls within the scope of the arbitration clause, the court must compel arbitration;**
- (2) **if it is clear that the dispute does not fall within the scope of the arbitration clause, the court must deny the motion to compel arbitration; and**
- (3) **if it is unclear or ambiguous whether the dispute falls within the scope of the arbitration clause, the matter should be referred to the arbitrator to determine arbitrability.** *Guarantee Trust Life Insurance Co. v. Platinum Supplemental*

*Insurance, Inc.*, 2016 IL App (1st) 161612, ¶ 26; see *MHR Estate Plan, LLC v. K & G Partnership*, 2016 IL App (3d) 150744, ¶ 20.

The Appellate Court agreed with the circuit court finding that it is unclear whether the matter falls within the scope of the arbitration clause. Such an ambiguity was raised by the Township in its interpretation of the Collective Bargaining Agreement. That being the case, the Appellate Court found that the matter must be referred to an arbitrator to determine arbitrability. *City of Naperville v. Illinois Fraternal Order of Police, Labor Council, F.O.P. Lodge No. 42*, 2013 IL App (2d) 121071, ¶ 15. *Id.*

**Conclusion**

The purpose of arbitration is to rely upon the arbitrator’s judgment to resolve issues and ambiguities. *Id.* While the Township argued that arbitration would prevent it from seeking judicial review as arbitration decisions are binding, where an arbitrator determines a question of arbitrability, such decisions are subject to judicial review. See *Salsitz v. Kreiss*, 198 Ill. 2d 1, 13-14 (2001). *Id.* The Appellate Court affirmed the judgment of the circuit court compelling arbitration in this matter.



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By Tina Houdek

President, AITCOY

## A Message from the President

### Greetings:

**I**T IS HARD TO BELIEVE that the Annual Education Conference will be here in a month. As a reminder, AITCOY will be participating this year as well as offering the 2022 AITCOY Sponsored Annual Education Conference Workshop on Monday, November 14th. We will be hosting two workshops that day, both presented by Laura Donovan, a Professor in the Graduate School of Social Work at Aurora University. Just a reminder that the first workshop is scheduled at 2:45pm and titled "Youth in a Pandemic: What We Know About the Impact Related to Substance Use and Mental Health. The second workshop is scheduled at 4pm and titled "Improving the Trajectory: Best Practices in Supporting and Improving Outcomes for Youth.

AITCOY's Annual Meeting will be held at 5:00pm in the Lincoln Board Room, also on Monday, November 14th. If you have any questions and are interested in attending, feel free to contact me at [thoudek@hanover-township.org](mailto:thoudek@hanover-township.org) or 630-483-5799 60103.

Come visit us at our booth in the Exhibit Hall on Sunday and Monday of the conference. Looking forward to seeing you all at the Annual Education Conference.

Happy Fall,  
 Tina Houdek

### Did You Know?

October 10th is World Mental Health Day.

World Mental Health Day is an international day for global mental health education, awareness, and advocacy against social stigma. It was first celebrated in 1992 at the initiative of the World Federation for Mental Health, a global mental health organization with members and contacts in more than 150 countries.

In any given year, more than one in five of us will experience some type of mental health problem. It is no surprise, therefore, that there's a need for an event like Mental Health Awareness Month, which is October. It connects us with the issues that face millions of people every year and delivers help for those most in need. The month is marked by community education efforts in all 50 states to raise awareness that mental illnesses are treatable medical conditions, and that there is help and hope for children and adults with mental illnesses and their families.

U.S. teens are in a mental health crisis. According to the Global Youth Culture study, 60% reported experiencing depression, 66% reported high anxiety and 75% reported feelings of loneliness. Of those surveyed, 35% reported having suicidal thoughts.

Mental Health Awareness Month, therefore, is a chance for everyone to work together to see mental health through a new lens. Philosophically, the event is an effort to alter perceptions. Instead of blaming the individual for their behavior, it is an opportunity to understand the plight of sufferers and find solutions. How will your community promote Mental Health Awareness Month?

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By Lynndah Easterwood Lahey

Director of Senior & Disability Services  
Wheeling Township, Cook County

## **SHIP Counselors Positively Impact Residents' Lives:** *Consider starting a SHIP Program at your Township*



**S**ENIORS HAVE A LOT to contend with, from aging and increasing health concerns to worrying about financial needs in retirement.

When you add navigating the maze of Medicare's various components, including Medicare supplements, Medicare Advantage plans, and the multitude of prescription drug plan choices into the mix, it's no wonder seniors can get confused and not know where to turn for help.

SHIP (Senior Health Insurance Program) counselors can help. SHIP services, free to all Illinois residents, are provided by skilled, highly trained volunteer SHIP counselors at many townships including Wheeling Township, as well as other locations throughout the state. The SHIP program was created to:

- Educate consumers and answer questions about Medicare, Medicare supplements, Medicare Advantage, long-term care insurance and prescription drug coverage;
- Provide assistance in all issues related to Medicare, such as enrollment, filing appeals, resolving claims issues, and reporting suspected fraud;
- Provide guidance and enrollment help during the annual Open Enrollment period.

The SHIP was started in the fall of 1988 within the Illinois Department of Insurance. SHIP currently has 186 offices throughout the state staffed by a total of over 600 volunteer counselors. All locations are volunteer-based and supported by local sponsoring organizations that offer services to Medicare beneficiaries. SHIP also provides a toll-free line for the Medicare beneficiaries and their caregivers. In April 2013, SHIP transferred from the Illinois Department of Insurance to the Illinois Department on Aging pursuant to Executive Order 13-1. SHIP activities align with the Illinois Department on Aging's mission to help older individuals maintain their health and independence while remaining in their homes and communities.

Wheeling Township's volunteer SHIP counselors are available throughout the year, but are especially busy during the Annual Open Enrollment period, which runs October 15–December 7. Last year, Wheeling Township's SHIP program assisted over 500 residents, with everything from reviewing and enrolling in new prescription drug plans to clarifying different Medicare options and choices.

It's important to know that one of things that makes the SHIP program so unique is that its volunteers cannot be affiliated with any insurance company or hold an active insurance license. Since counselors cannot sell insurance, seniors truly receive free, impartial information so they can make the best decisions for themselves.

Wheeling Township's SHIP counselors additionally assist residents with applying for Benefit Access, a state aid program based on income which allows seniors and permanently disabled individuals to qualify for reduced license plate fees and ride free transit benefits.

For more information about SHIP, feel free to reach out to me at Wheeling Township: 847-259-7730, ext 21, or contact SHIP at 800-252-8966.

*If you would like more information about the Illinois Township Association of Senior Citizen Services Committees, visit us at [www.itascsc.net](http://www.itascsc.net). If your Township is not a member of ITASCSC, don't hesitate to complete a membership application (available in the Forms section on the website). You can also contact ITASCSC President Megan Conway at 630-483-5671 or [mconway@hanover-township.org](mailto:mconway@hanover-township.org) for more information or details on membership. By being an ITASCSC member, you'll gain access to member-only resources and the opportunity to work alongside a great network of professionals serving older adults.*



# Cook County

News From

By Calvin Jordan

Rich Township Supervisor



## Rich Township hosts Three Day Weekend Water Drive Labor Day Weekend

**C**ALVIN JORDAN—Rich Township Supervisor—along with area philanthropist Early Walker from W&W Towing successfully completed a three-day drive by lading three 53-foot trailers with cases of water and transported them to Jackson, Mississippi.

President Biden recently declared a state of emergency for the State of Mississippi due to the water crisis in the area capital, Jackson. What started as increased rain and extensive flooding has become a disaster for residents throughout the state.

“We should all be uncomfortable with our neighbors not having access to something vital like water. My biggest goal was to get Jackson, Mississippi residents the resources and relief they need. Growing up, many of the amazing people I knew migrated to Chicago from Mississippi, so this was important for me to pull together our team. During this season the south is normally hit with reoccurring 90-degree temperatures. The seniors, women, children, and everyone deserve to have clean water. We completed our mission in filling up the three trailers with water donations and got them on the road. I know we can do it all together, and I want to see Jackson back on their feet,” says Supervisor Jordan.

Among the many other officials who helped were the entire Rich Township Board of Trustees, Illinois State Representative Marcus Evans, Matteson Village President Sheila Chalmers-Currin, Matteson Village Clerk Yumeka Brown, and Illinois State Representative Debbie Meyers-Martin all responded to Supervisor Jordan’s clarion call for help. “This is our country and right now water, the basis of human existence, people do not have it. We all have a moral obligation to assist,” says Representative Meyers-Martin.

Meyers-Martin adds, “Unfortunately, many residents have no access to drinking water, and local grocery stores have run out of stock. For some students, this has become an ongoing nightmare.”

A local Rich Township resident, Khalil Brown, attends Jackson State University but had to cut his Freshman School Year a bit short when he realized they didn’t have water.

“The first thing I did was call my mom when I real-



**SUPERVISOR JORDAN** and Township Officials and Staff.

ized we had no water. I was nervous. I didn’t have any water in my room, and when our cafeteria closed, I knew something was wrong. So, I came home to help Supervisor Jordan with this effort,” says Brown.

Area schools in Jackson, MS, have closed due to no running water, forcing many schools to go remote learning indefinitely.

“Jackson will always be home. It’s on us to get them up and running,” says Supervisor Jordan.

Upon receiving these calls for help from Senator Butler, Mr. Walker and Supervisor Jordan contacted Mr. Perry Mandera of the Custom Companies Trucking Firm. Mr. Mandera immediately agreed to donate the services of his trucking firm free of charges.

Early Walker adds, “There has been no time in the last five years where Mr. Mandera has refused to help us in responding to a national crisis. He has a heart of gold. Surely, we could never attempt this mission without his help and the efforts of his employees.”

The trucks arrived in Jackson on Wednesday, September 7th. Mississippi State Senator Kelvin Butler

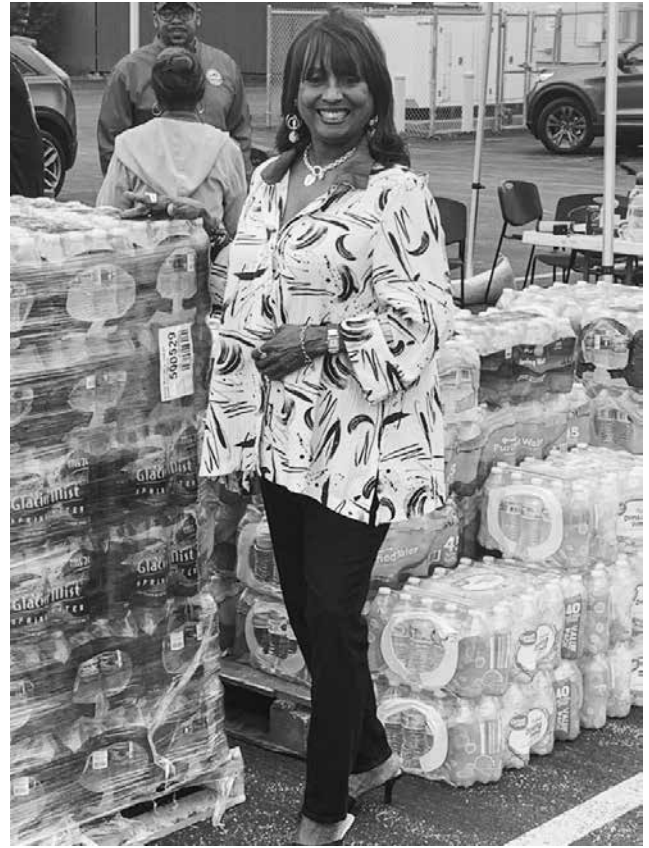




**SUPERVISOR JORDAN** along with several Rich Township Officials and Employee pose for picture during a much needed break from packaging the donated water.

graciously accepted the Rich Township donations and distributed the water to over 1000 residents throughout Jackson.

“We are appreciative of the outpouring of generosity and concern for our community. On behalf of the resident of Jackson, Mississippi, we thank Supervisor Jordan, Mr. Walker, and the Rich Township area residents who thought of us during this difficult time,” says Mississippi State Senator Kelvin Butler.



**ILLINOIS STATE REPRESENTATIVE** Debbie Meyers-Martin dropping off water to Rich Township offices.



**RICH TOWNSHIP SUPERVISOR** Calvin Jordan along with various Township, State and local officials in press conference kicking off the 3 day water drive.



# Township

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## FOR SALE



The Mason County Highway Department will be accepting sealed bids on a used 1995 International tandem axle dump truck with 147,904 miles, Bonnell snowplow and a spreader.

All equipment will be sold on an "AS IS" condition basis with no warranty or guarantee of equipment condition or performance. All sales are final. The terms of the sale are cash or good check once the highest bidder is determined.

The 1995 used International tandem axle dump truck may be viewed by appointment at 29890 CR 1150N, Mason City, IL 62664. Call (309) 696-6682 to schedule an appointment.

All bids must be received by 4:00 p.m. on October 27, 2022, at the Office of the County Engineer, 1164 East Laurel Avenue, Havana, IL. The sealed bids will be opened on October 28, 2022, at 9:30 a.m. in the office of the County Engineer, 1164 East Laurel Avenue, Havana, IL 62644.

The Mason County Road & Bridge Committee reserves the right to reject any or all bids and waive irregularities therein.

Mason County Highway Department

## FOR SALE

The Mason County Highway Department will be accepting sealed bids on a used 2006 International tandem axle dump truck with 73,335 miles, Bonnell snowplow and a spreader.

All equipment will be sold on an "AS IS" condition basis with no warranty or guarantee of equipment condition or performance. All sales are final. The terms of the sale are cash or good check once the highest bidder is determined.

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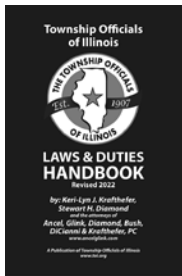
The Mason County Road & Bridge Committee reserves the right to reject any or all bids and waive irregularities therein.

Mason County Highway Department

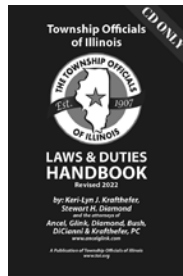


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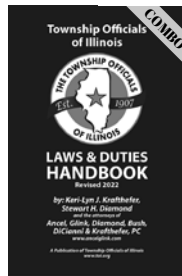
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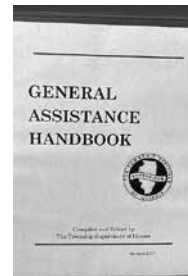
2022 Laws & Duties CD  
\$30



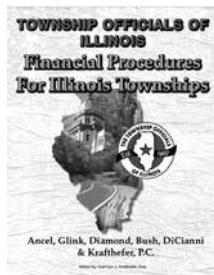
2022 Laws & Duties  
Combo  
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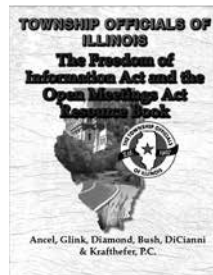
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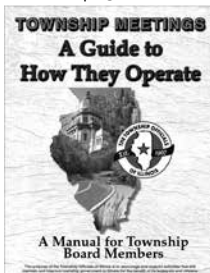
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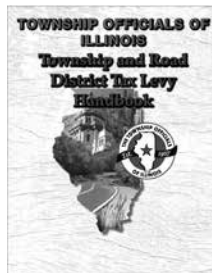
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District Levy Handbook  
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Best Phone: \_\_\_\_\_

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# Township and Road District Checklist

## 2022 Township Calendar

All dates re: Public Hearings for BUDGET and APPROPRIATION ORDINANCES are dates often used by many townships and road districts. Many townships and road districts adopt their budgets in February or March before their fiscal year begins. You do, however, have until the end of the first quarter of the fiscal year to hold your hearings and adopt the budget.

Checklist dates are now available on the Events Calendar at [www.toi.org](http://www.toi.org).

12/06/22	<b>Last Day to Determine Tax Levy for Truth in Taxation</b>	35 ILCS 200/18-60 35 ILCS 200/18-70	Last day for board of trustees to determine (estimate) property tax levy to comply with Truth in Taxation law. Highway commissioner determines levy for road district. Must determine levies at least 20 days before adoption. Basis for 5% computation and whether notices and hearings are necessary.
12/20/22	<b>Last Day for Truth in Taxation Notice</b>	35 ILCS 200/18-80	Last day notice of Truth in Taxation hearing can appear in newspaper. Notice must be in newspaper not more than 14 days or less than seven days prior to date of hearings.
12/27/22	<b>Last Day to Hold Truth in Taxation Hearing, Adopt &amp; File Tax Levies</b>	35 ILCS 200/18-90	Last day to hold Truth in Taxation hearing, adopt and file township and road district certificates of levy, tax levies and Certificate of Compliance for Truth in Taxation law with county clerk.

\* Assumes fiscal year begins April 1

## Statement of Publication

### UNITED STATES POSTAL SERVICE® Statement of Ownership, Management, and Circulation (All Periodicals Publications Except Requester Publications)

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Managing Editor (Name and complete mailing address)		
Jerry B. Crabtree, 3217 Northfield Drive, Springfield, IL 62702		
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Township Officials of Illinois	3217 Northfield Drive, Springfield, IL 62702	
11. Known Bondholders, Mortgagees, and Other Security Holders Owning or Holding 1 Percent or More of Total Amount of Bonds, Mortgages, or Other Securities. If none, check box <input checked="" type="checkbox"/> None		
Full Name	Complete Mailing Address	
12. Tax Status (For completion by nonprofit organizations authorized to mail at nonprofit rates) (Check one)		
The purpose, function, and nonprofit status of this organization and the exempt status for federal income tax purposes:		
<input type="checkbox"/> Has Not Changed During Preceding 12 Months		
<input type="checkbox"/> Has Changed During Preceding 12 Months (Publisher must submit explanation of change with this statement)		

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c. Total Paid Distribution (Sum of 15b (1), (2), (3), and (4))	11,019	11,060
d. Free or Nominal Rate Distribution (By Mail and Outside the Mail)	0	0
(1) Free or Nominal Rate Outside-County Copies included on PS Form 3541	0	0
(2) Free or Nominal Rate In-County Copies included on PS Form 3541	0	0
(3) Free or Nominal Rate Copies Mailed at Other Classes Through the USPS (e.g., First-Class Mail)	0	0
(4) Free or Nominal Rate Distribution Outside the Mail (Carriers or other means)	0	0
e. Total Free or Nominal Rate Distribution (Sum of 15d (1), (2), (3), and (4))	0	0
f. Total Distribution (Sum of 15c and 15e)	11,019	11,060
g. Copies not Distributed (See Instructions to Publishers #4 (page #3))	189	190
h. Total (Sum of 15f and g)	11,208	11,250
i. Percent Paid (15c divided by 15f times 100)	100%	100%

\* If you are claiming electronic copies, go to line 16 on page 3. If you are not claiming electronic copies, skip to line 17 on page 3.

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a. Paid Electronic Copies		
b. Total Paid Print Copies (Line 15c) + Paid Electronic Copies (Line 16a)		
c. Total Print Distribution (Line 15f) + Paid Electronic Copies (Line 16a)		
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<input type="checkbox"/> Publication not required.		
18. Signature and Title of Editor, Publisher, Business Manager, or Owner		Date
J. Crabtree, Editor		9/15/2022

I certify that all information furnished on this form is true and complete. I understand that anyone who furnishes false or misleading information on this form or who omits material or information requested on the form may be subject to criminal sanctions (including fines and imprisonment) and/or civil sanctions (including civil penalties).



# In Memoriam

**Lloyd Behrends**, 87, of Havana died September 3. He was a former Trustee for Quiver Township (Mason Co.).

**Jon Daws**, 59, of Lena died August 1. He was currently serving as Highway Commissioner of West Point Township (Stephenson Co.).

**John F. Fritts**, 76 of Dixon died on June 20. He was currently serving as a Trustee for Dixon Township. (Lee Co.).

**Harold Glen**, 89, of Plymouth died August 6. He was a former Highway Commissioner of Hancock Township (Hancock Co.).

**John Hildreth**, 87, of Fairbury died September 3. He was a former Trustee of Indian Grove Township (Livingston Co.).

**Charles Kelly**, 80, of Nebo died August 19. He was a former Supervisor of Spring Creek Township (Pike Co.).

**Paul Knight Sr**, 87, of Champaign died July 29. He was a former Supervisor of Spring Bay Township (Woodford Co.).

**Wayne Lanter**, 88, of Litchfield died September 3. He was a former Highway Commissioner of Zanesville Township (Montgomery Co.).

**Gary Lolling**, 70, of Pecatonica died November 20, 2021. He was a former Trustee for Ridott Township. (Stephenson Co.)

**Keith Reemtsma**, 72, of German Valley died February 5t. He was currently serving as Trustee for Ridott Township (Stephenson Co.).

**Kenneth Robertson**, 89, of Quincy died August 20. He was a former Supervisor of Melrose Township (Adams Co.).

**Walter Roush**, 70, of Esmond died August 15. He was currently serving

as Trustee of Lynnville Township (Ogle Co.).

**Bill Staker**, 84 of Aledo, died August 26. He was currently serving as Supervisor of Ohio Grove Township (Mercer Co.).

**Larry Stoneburner**, 88, of Galena died May 5. He was a former Trustee of Guilford Township (Jo Daviess Co.).

**Gary Terry**, 79 of Greenville died August 23. He was a former Highway Commissioner of Mulberry Grove Township (Bond Township Co.).

## Sponsor/Exhibit at the 2022 Conference!

The Township Officials of Illinois' 115th Annual Educational Conference is rapidly approaching. Our conference is November 13-15th at the Crowne Plaza, Springfield, Illinois.

Everyone is excited to be **IN PERSON** again for the first time since 2019! Conference registrations are on target to meet our goal of 550-600 conference attendees with OVER 400 already registered!! We want to add you to our vendor line-up in the Exhibit hall.

The 2022 Conference Sponsor, Exhibit and Advertising packages include value added recognition and year-round marketing opportunities. Highlights of the new sponsor bundle package include:

- TOI Monthly Magazine recognition & advertising
- Exhibit booths
- Conference Registrations
- Conference program advertising
- EXCLUSIVE packages

Just to name a few!

*And that's not all....*

For the first time ever – the exhibit hall opens with a reception to kick off the start of our conference. Providing our attendees with food, beverages – and an opportunity to meet with all our exhibitors! So – step up to the plate and join our conference team, register to sponsor, or exhibit and...

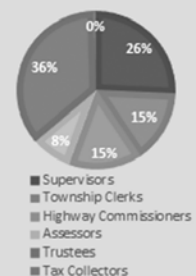
- Connect with Illinois Township decisions makers
- Showcase your products and services
- Connect with your current customers
- Gain NEW customers

We appreciate your support of our great organization, and we look forward to seeing you in November!

Contact Diane Mathis [diane@toi.org](mailto:diane@toi.org) or 217-381-2626



2019 TOI EDUCATIONAL  
CONFERENCE ATTENDANCE  
BREAKDOWN  
(507 TOTAL)





**LET'S MAKE A DIFFERENCE!**

# SOLDIERS AND DOGS

will be in the TOI Exhibit Hall on November 13  
to spread awareness of their

**Mission: Pair Veterans with Service Dogs.**

Located in Illinois, Soldiers and Dogs is a non profit organization with the goal of suicide prevention among veterans of all eras who may suffer from PTSD, depression, isolation and other issues. *If you know of someone who may benefit from their services, please contact Gary Shuck at (217) 821-3738.*

## **Soldiers and Dogs**

### **Mission:**

**Pair Veterans with  
Service Dogs  
(FREE to the soldiers!)**

### **How Can You Help?**

- **Make a financial contribution**
- **Like and share their FB page**
- **Visit with them in the trade show on November 13**
- **Consider donating crates, vests, leashes or dog food**
- **Volunteer**
- **Host a fundraiser**

## **WIN A 2023 TOI CONFERENCE REGISTRATION!**

**Yes! We would like to support the mission of Soldiers and Dogs!**

Drop your donation and this form to the Soldiers and Dogs exhibit booth on November 13 and you'll be registered to win a FREE registration to the 2023 TOI Conference!

**Name:** \_\_\_\_\_ **County/Township:** \_\_\_\_\_

\_\_\_ **We will pledge a monetary donation** to "Shelbyville Area Community Foundation" with Soldiers and Dogs in the memo line. Bring Nov 13 or Mail to: 375 Secretariat Place, Mt. Zion, IL 62549. (Receipts will be sent after the event.)

\_\_\_ **We will bring dog supplies** to TOI Conference on Nov 13 (crates, vests, leashes, dog food)



**3-POINT RULE:**

Always maintain three points of contact (two hands and a foot, or two feet and a hand) with equipment or vehicle.

# Don't give safety the slip.

Falling while getting in or out of truck cabs or heavy equipment can cause serious injuries. Likewise, jumping from equipment onto uneven ground or objects causes knee, ankle and back injuries. By simply following the 3-point rule, your workers will significantly reduce slips and falls on the job.

TOIRMA offers free online safety training to its members. Call us toll-free or visit our website to learn more.



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